

**THE CORPORATION OF THE TOWNSHIP OF CRAMAHE**  
**By-law No. 2019-68**

**Being a By-law to consolidate and regulate payment of various Fees and  
Charges within the Township of Cramahe**

**WHEREAS** *Section 391 of the Municipal Act, 2001 S.O. 2001, c.25* allows a municipality or local board to pass by-laws imposing fees or charges on any class of persons for services or activities provide or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or board; and for the use of its property including property under its control;

**AND WHEREAS**, *Section 69 of the Planning Act, R.S.O. 1990*, provides that the Council of a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters;

**AND WHEREAS**, *Section 7 of the Building Code Act, S.O. 1992*, as amended, authorizes a municipal Council to pass a by-law requiring the payment of fees on applications for issuance of permits and prescribing the amounts thereof;

**AND WHEREAS** the Council of the Corporation of the Township of Cramahe deems it expedient to pass a consolidated by-law;

**NOW THEREFORE** the Council of the Corporation of the Township of Cramahe **HEREBY ENACTS** as follows:

- (1) This by-law shall be known as the 2019 Fees and Charges By-Law."
- (2) Council hereby establishes the fees and charges as set out in Schedules "A" to "E", hereinafter referred to as "Schedules" of this By-law.
- (3) THAT the fees and charges set out in the Schedules shall apply to every request made to the Corporation of the Township of Cramahe, including but not limited to fees or charges for requests for documents, reports, letters and other information whether written, printed or electronically produced or stored or produced or stored in any other manner, searches, inspections, applications, permits, programs and the use of its facilities or properties, or for any other service or activity provided by the Municipality to any person or other authorized costs payable by the Municipality;
- (4) THAT interest at the rate of 15.0% per annum (1.25 per month) shall be added to overdue accounts. The amount owing may be added by

the Treasurer of the municipality to the tax roll for any property for which all of the owners are responsible for paying the fees and charges;

- (5) THAT should any provision of the By-law, including any provision contained in one or more of the attached Schedules be determined by a court of competent jurisdiction to be invalid or void and of no force and effect, it is the stated intention of Council that such invalid provision shall be severable and the remainder of the By-law, including any applicable Schedule shall continue in full force and effect;
- (6) THAT By-law 2018-40 is hereby repealed in their entirety.

Read a first, second and third time and finally passed this 5<sup>th</sup> day of November, 2019.

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**MAYOR, Mandy Martin**

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**INTERIM CLERK, Beth Vosbough**

## **SCHEDULE "A"**

### **ADMINISTRATIVE AND LICENCING FEES**

	<b><u>Rate</u></b>
Dog Tag fee	\$ 15.00
- after March 1st	\$ 25.00
Kennel	\$ 100.00
Lottery- 3% of total value of all prizes	
Hawker/Peddler	\$ 240.00
Refreshment Vehicle	\$ 100.00
Wrecking Yard	\$ 100.00

### **ADMINISTRATIVE FEES**

Returned cheques	\$ 30.00
Property Standards Compliance Letter	\$ 50.00
Enforced Property Standards Order	\$ 500.00
Request for Fence Viewers Form 1	\$ 300.00
Fence Viewers Appeal Form 5	\$ 350.00
All other information letters	\$ 50.00
Township Maps	\$ 10.00
Photocopies (Per Page)	\$ .30
Faxes (Per Page)	\$ 2.00
Tax Certificates	\$ 40.00
Tax Sale Registration – Minimum calculated cost	
Marriage License	\$ 120.00
Commissioner of Oaths - non residents	\$ 20.00
- residents, no charge	
Print out of tax and/or property information	\$ 5.00
Re-print of tax bill	\$ 5.00

## SCHEDULE "B"

### Parks, Recreation and Facilities

#### Castleton Town Hall Rental Fees

##### Castleton Town Hall Rental Fees

	<u>Rate</u>
Dance/Events with LCBO Special Occasion Permit	\$150.00
Damage Deposit	\$100.00
Dance/Events with No Special Occasion Permit	\$ 50.00
Damage Deposit	\$ 50.00

##### Local Community Group Rental Fees for Castleton Town Hall

	<u>Rate</u>
Dance/Events with LCBO Special Occasion Permit	\$ 50.00
Damage Deposit	\$ 50.00
Dance/Events with No Special Occasion Permit	Waived Fee
Damage Deposit	\$ 25.00

#### Rotary Hall Rental Fees

##### Weekday Rentals (Mon. - Thurs. 9am -11pm & Fri. 9am-4pm)

	<u>Rate</u>
Half Hall (4hrs or less)	\$ 65.00
Full Hall (4hrs or less)	\$110.00
Half Hall (8hrs or less)	\$100.00
Full Hall (8hrs or less)	\$200.00
Local Service Group ( <b>OSOH</b> ) (4hr max)	\$ 48.75
Local Service Group ( <b>SOH</b> ) (4r max)	\$ 25.00
Community Wellness Programs (2hr max)	\$ 20.00/hr
Kitchen rental	\$50.00

##### Weekend Rentals (Fri. after 4pm to Sun. 11pm)

	<u>Rate</u>
Half Hall (8hrs or less)	\$200.00
Full Hall (8hrs or less)	\$400.00
Local Service Groups 25% Subsidy of Applicable Rental Fee	25% Subsidy
<b>OSOH</b> - Outside Standard Operating Hours	
<b>SOH</b> - Standard Operating Hours	

#### Additional Rentals Available for Rotary Hall and Arena Deck

##### Items

	<u>Rate</u>
Table Clothes (white or black)	\$ 12.00/cloth
Table Skirts (white)	\$ 15.00/skirt
Corking Fee	\$ 4.50/bottle
Video Projector	\$ 10.00/day
DVD/TV	\$ 10.00/day

Additional Staffing (Bartender)	\$ 15.00/hr
Half Peavey Sound System	\$100.00/day
Full Peavey Sound System	\$200.00/day
Head Table Back Drop	\$ 50.00
Small Black Risers	\$ 50.00
Large Stage	\$650.00
Additional Staffing (Maintenance Staff)	\$ 20.00/hr

## **The Keeler Centre Arena - Deck**

### **Arena Deck Fees (Ice Out)**

	<b><u>Rate</u></b>
Arena Deck Hourly Fee	\$45.00
Weekday Full Arena Deck Day Rental	\$450.00
Weekend Full Arena Deck Day Rental	\$750.00
Local Service Groups 25% Subsidy of Applicable Rental Fee	25% Subsidy

## **The Keeler Centre Arena – Ice Fees**

### **Ice Fees**

	<b><u>Rate</u></b>
Local Minor - Prime Time	\$97.35/hr
Outside Minor - Prime Time	\$119.47/hr
Adults - Prime Time	\$128.32/hr
Weekday Ice Regular Booking (Mon. to Fri. before 4pm)	\$70.80/hr
Ice rental - not requiring maintenance	\$119.47/hr
Tournaments 12 hours or Less – Set Price	\$1084.07
Last minute ice rental – weekday before 4pm	\$70.80/hr
Last minute ice rental – weekend & weekday after 4pm	\$97.35/hr
Stick & Puck / Ticket ice	\$4.43

## **Township of Cramahe Advertising Fees**

### **Keeler Centre**

	<b><u>Rate</u></b>
1 year term	\$92.92./yr
3 year term	\$225.66/term
Riser/per step	\$4.42/step

### **Ball Fields**

	<b><u>Rate</u></b>
Outfield Fencing Advertising – 1 year term	\$88.50/yr
Outfield Fencing Advertising – 3 year term	\$221.24/term

## **Ball Diamond Rental Fees**

### **Field Rental Fees**

	<b><u>Rate</u></b>
League Games	\$22.12/game
Lights	\$6.20/game
Infield Lining	\$8.41/game
Tournament Rate per Diamond per Day	\$110.62/diamond

**\*\*\*The above Schedule "B" fees are subject to applicable taxes**

## **SCHEDULE "C"**

### **PLANNING DEPARTMENT**

	<b><u>RATE</u></b>
<b>Consents</b>	
Township fee	\$1000.00
<b>Rezoning</b>	
Township fee          Condition of consent	\$1375.00
Stand alone	\$1500.00
Removal of "H" holding	\$ 500.00
<b>Minor Variance</b>	
Township fee	\$ 800.00
<b>Site Plan</b>	
Township fee	\$1500.00
<b>Site Plan Amendment</b>	
Township Fee	\$ 940.00
<b>Plan of Subdivision</b>	
Township fee	\$3500.00 + costs
Draft Extension/revision	\$ 350.00
<b>Township Official Plan Amendment</b>	
Township fee	\$3000.00 + costs
<b>Park Levy</b>	
When a new buildable lot is created.	\$1,100.00
<b>Miscellaneous</b>	
Zoning Compliance Letter	\$ 65.00
Copy of Official Plan	\$ 100.00
Copy of Zoning By-law	\$ 100.00

#### **NOTE:**

If any costs are incurred by the Planning Agency for retaining external professionals (ie. Solicitors, hydro geologists, engineers) to assist in the commenting or processing of an application, the associated costs will be directed back to the applicant for full recovery.



**SCHEDULE "D"**  
**Building Permit Fees**

<b>Class</b>	<b>Proposed Permit Fees</b>	<b>Proposed Specifications</b>
Group C - Residential	\$1,331.00 PLUS \$1.10/ft <sup>2</sup>	< 1,200 ft <sup>2</sup> > 1,200 ft <sup>2</sup>
Group C - Multiple Residential	\$1,331.00 PLUS \$1.10/ft <sup>2</sup>	< 1,200 ft <sup>2</sup> > 1,200 ft <sup>2</sup>
Group C - Residential Major Alterations & Additions	\$1,331.00 PLUS \$1.10/ft <sup>2</sup>	< 1,200 ft <sup>2</sup> > 1,200 ft <sup>2</sup>
Group C - Carport, Porch, Deck, Minor Alterations & Additions	\$200.00	< 300 ft <sup>2</sup>
Group C - Accessory Building, Attached Garage	\$200.00 PLUS \$0.55/ft <sup>2</sup>	< 300 ft <sup>2</sup> > 300 ft <sup>2</sup>
Group C - Demolition	\$200.00	Residential
Group A,B,D,E,F - Demolition	\$300.00 PLUS \$0.55/ft <sup>2</sup>	< 2,500 ft <sup>2</sup> > 2,500 ft <sup>2</sup>
Group A,B,D,E,F - New Construction, Major Alterations & Additions	\$2,000.00 PLUS \$0.55/ft <sup>2</sup>	< 2,500 ft <sup>2</sup> > 2,500 ft <sup>2</sup>
Group A,B,D,E,F - Minor Alterations	\$1,000.00	500 ft <sup>2</sup> ≤ 1,000 ft <sup>2</sup>
Agricultural	\$500.00 PLUS \$0.15/ft <sup>2</sup>	< 500 ft <sup>2</sup> > 500 ft <sup>2</sup>
<b>Other Permits:</b>		
Change of Use		
Roof Top Solar Panels	\$200.00	Standard Fee
Tent Permit		
Fire Refitting		

## **SCHEDULE "D"**

### **Important Note:**

In the event that there is a total loss of a house or of a building that forms part of the owner's livelihood as a result of a fire, a 50% reduction of the regular fee of a building permit shall be allowed.

**If any type of activity is commenced without first obtaining a permit, the fee may be doubled when the permit application is processed.**



## SCHEDULE "E"

### OPERATIONS DEPARTMENT

#### Site Alteration & Fill Permit

#### RATE

Minor Fill Operation (<100m<sup>3</sup>)

No fee

Small Fill Operation (100m<sup>3</sup>-500m<sup>3</sup>)

\$500.00

Large Fill Operation (>500m<sup>3</sup>)  
(plus \$1.00/ tonne of Fill)

\$500.00

Entrance Permit (\$1000 Refunded once completed)

\$1,250.00

9-1-1 Sign

\$ 25.00

Water Confirmation Letter

\$ 50.00

Water Shut Off/Turn On

\$ 50.00

Owner requested meter reading

\$ 50.00



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Deferred at October 15, 2019 Committee in Council Regular meeting

Further review of fees and charges to be completed and the fees schedule to reflect same information as previous by-law (including HST) in one column and the second column to include changes + HST being recommended.

