

**SCHEDULE “A”
BY-LAW 2025-50
ADMINISTRATION**

LICENCING	
Dog Tag Fees	
January-February	\$15.00
March – December	\$25.00
Replacement Tag	\$2.00
Dangerous Dog	\$100.00
Animal Shelter Impound	\$100.00
Kennel Licence Fees	
Class I (3-8 dogs)	\$100.00
Class II (8+ dogs)	\$100.00
Hawker Peddler (Annual Licence Fee)	\$240.00
Refreshment Vehicle (See Schedule “F” for fire Inspection Fees)	\$100.00
Wrecking Yard Licence	\$100.00
Outdoor Patio Licencing Permit (Annual)	\$100.00
Lottery Licences (All)	3% Prize Value
Amendments to Particulars on Licence	\$25.00
Extension of Expiry Date on Licence	\$25.00
Approval for Lincences Issued by Province or Another Municipality	\$25.00
Facsimile Transmission to or for Third Parties	\$5.00
List of Break-Open Ticket Sales Locations and Organizations	\$10.00
FINANCE DEPARTMENT	
Tax Certificates	\$45.00
Returned Cheque Fee/ NSF	\$35.00
Photocopies (Per Page)	\$0.30
Faxes (Per Page)	\$2.00
Tax Bill Reprint	\$5.00
Tax Statement	\$5.00
Ownership Change Admin Fee	\$25.00
INFORMATION LETTERS	
Property Standards Compliance Letter	\$50.00
Enforced Property Standards Order	\$500.00
Freedom of Information Request	\$5.00 + Costs
All other Information Letters	\$50.00
CLERK’S DEPARTMENT COMMISSION OF OATHS	
NOTE: Commissioning of Oath services including commissioning of an affidavit by the Clerk or Deputy Clerk for documents in accordance with the Commissioner’s for Taking Affidavits Act.	
Residency Documentation (Per Document for Non-Resident and Business Entities)	\$5.00
Deeds (Per Document for Non-Resident and Business Entities)	\$5.00
Insurance Claims (Per Document for Non-Resident and Business Entities)	\$5.00
Pension Plan Documents (Per Document for Non-Resident and Business Entities)	\$5.00
Certified True Copies (Per Document for Non-Resident and Business Entities)	\$10.00
Birth and Death Registration Information Applications as Prescribed by Statute (Per Document for Non-Resident and Business Entities)	\$5.00
Ministry of Transportation Documents (Per Document)	\$15.00
MARRIAGE SERVICES	
NOTE: Marriage Services provided offsite will be subject to mileage costs.	
Marriage Licence	\$120.00
Rehearsal Fee	
Onsite	\$30.00
Offsite	\$30.00 + Costs

Ceremony Fees Onsite – Colborne Onsite – Castleton Offsite	 \$30.00 \$50.00 \$200.00 + Costs
Ceremony Cancellations More than 1 Months’ Notice Less than Month Notice Fail to Appear	 50% Refund No Refund No Refund
ROAD ALLOWANCE CLOSURE	
Non-Refundable Administration Fee	\$312.50
Non-Refundable Advertising Costs	\$1600.00
Legal Fee Deposit -Surplus refunded upon billing	\$700.00