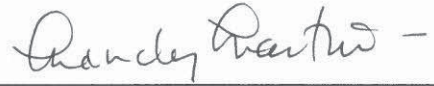


force and effect; and


6. **THAT** By-law 2022-25 is hereby repealed in its entirety; and

**THAT** this By-law shall be deemed to be in force and effect as of the day of its passing.

**Read a first, second and third time and finally passed this 24th day of October, 2023.**

 -

**Mandy Martin, Mayor**



**Holly Grant, Clerk**

**SCHEDULE "A"**  
**To By-law 2023-53**  
**ADMINISTRATION**

<b>LICENCING</b>	
<b>Dog Tag Fees</b>	
January – February	\$15.00
March – December	\$25.00
Replacement Tag	\$2.00
Dangerous Dog	\$100.00
Animal Shelter Impound	\$100.00
<b>Kennel Licence Fees</b>	
Class I (3-8 dogs)	\$100.00
Class II (8+ dogs)	\$100.00
Hawker Peddlar (Annual Licence Fee)	\$240.00
Refreshment Vehicle ( <i>See Schedule "F" for Fire Inspection Fees</i> )	\$100.00
Wrecking Yard Licence	\$100.00
Outdoor Patio Licencing Permit (Annual)	\$100.00
<b>Lottery Licences (All)</b>	3% prize value
Amendments of Particulars on Licence	\$25.00
Extension of Expiry Date on Licence	\$25.00
Approval for Licences Issued by Province or Another Municipality	\$25.00
Facsimile Transmission to or for Third Parties	\$5.00
List of Break-Open Ticket Sales Locations or Organizations	\$10.00
<b>FINANCE DEPARTMENT</b>	
Tax Certificates	\$40.00
Returned Cheque Fee	\$30.00
Photocopies (Per Page)	\$0.30
Faxes (Per Page)	\$2.00
Print Out of Tax and/or Property Information	\$5.00
Re-Print of Tax Bill	\$5.00
Tax Roll Transfer Charges Admin Fee	\$25.00
<b>INFORMATION LETTERS</b>	
Property Standards Compliance Letter	\$50.00
Enforced Property Standards Order	\$500.00
Freedom of Information Request	\$5.00 + costs
All other information letters	\$50.00
<b>CLERK'S DEPARTMENT</b>	
<b>COMMISSION OF OATHS</b>	
NOTE: Commissioning of Oath services including commissioning of an affidavit by the Clerk or Deputy Clerk for documents in accordance with the Commissioner's for Taking Affidavits Act.	
Residency Documentation (Per Document for Non-Resident and Business Entities)	\$5.00
Deeds (Per Document for Non-Resident and Business Entities)	\$5.00
Insurance Claims (Per Document for Non-Resident and Business Entities)	\$5.00
Pension Plan Documents (Per Document for Non-Resident and Business Entities)	\$5.00
Certified True Copies (Per Document for Non-Resident and Business Entities)	\$10.00
Birth and Death Registration Information Applications as Prescribed by Statute (Per Document for Non-Resident and Business Entities)	\$5.00
Ministry of Transportation Documents (Per Document)	\$15.00
<b>MARRIAGE SERVICES</b>	
NOTE: Marriage services provide offsite will be subject to staff mileage costs.	
Marriage Licence	\$120.00
<b>Rehearsal Fee</b>	
Onsite	\$30.00
Offsite	\$30.00 + costs
<b>Ceremony Fee</b>	
Onsite – Colborne	\$30.00
Onsite - Castleton	\$50.00
Offsite	\$200.00 + costs
<b>Ceremony Cancellation</b>	
More than 1 month's notice	50% Refund
Less than 1 month's notice	No Refund
Fail to Appear	No Refund

**SCHEDULE “A”**

**To By-law 2023-53**

**ADMINISTRATION**

CLERK’S DEPARTMENT	
ROAD ALLOWANCE CLOSURE	
Non-Refundable Administrative Fee	\$312.50
Non-Refundable Advertising Costs	\$1600.00
Legal Fee Deposit – Surplus refunded upon billing	\$700.00



**SCHEDULE "B"**  
**To By-law 2023-53**  
**PARKS, RECREATION AND FACILITIES**

<b>CASTLETON TOWN HALL RENTAL FEES</b>	
Dance/Events with LCBO Special Occasion Permit	\$176.99
Damage Deposit	\$100.00
Dance/Events with No Special Occasion Permit	\$88.50
Damage Deposit	\$50.00
<b>CASTLETON TOWN HALL RENTAL FEES FOR LOCAL COMMUNITY GROUP</b>	
Dance/Events with LCBO Special Occasion Permit	\$88.50
Damage Deposit	\$50.00
Dance/Events with No Special Occasion Permit	\$44.25
Damage Deposit	\$50.00
<b>ROTARY HALL RENTAL FEES</b>	
<b>WEEKDAY RENTALS (MON-THURS 9AM TO 11PM AND FRIDAY 9AM TO 4PM)</b>	
Half Hall (4hrs or less)	\$57.52
Full Hall (4hrs or less)	\$97.35
Half Hall (8hrs or less)	\$88.50
Full Hall (8hrs or less)	\$177.99
Local Service Group (Outside Standard Operating Hours) (4hr max)	\$66.37
Local Service Group (Standard Operating Hours) (4hr max)	\$44.25
Community Wellness Programs (2hr max)	\$22.12
Kitchen Rental (4hrs or less)	\$48.67
Kitchen Rental (8hrs or less)	\$88.50
<b>ROTARY HALL RENTAL FEES</b>	
<b>WEEKEND RENTALS (FRIDAY AFTER 4PM TO SUNDAY 11PM)</b>	
Half Hall (8hrs or less)	\$177.99
Full Hall (8hrs or less)	\$353.98
Local Service Groups 25% Subsidy of Applicable Rental Fee	25% subsidy
<b>ADDITIONAL RENTALS AVAILABLE FOR ROTARY HALL AND ARENA DECK</b>	
Tablecloths (white or black)	\$10.62 / cloth
Table Skirts (white)	\$13.27 / skirt
Corking Fee	\$3.98 / bottle
Video Projector	\$8.85 / day
DVD/TV	\$8.85 / day
Additional Staffing (Bartender)	\$18.00 / hour
Half Peavey Sound System	\$88.50 / day
Full Peavey Sound System	\$177.99 / day
Head Table Back Drop	\$44.25
Small Black Risers	\$44.25
Large Stage	\$575.22
Additional Staffing (Maintenance Staff)	\$30.00 / hour
<b>THE KEELER CENTRE ARENA DECK FEES (ICE OUT)</b>	
Arena Deck Hourly Fee	\$45.13
Weekday Full Arena Deck Day Rental	\$450.44
Weekend Full Arena Deck Day Rental	\$750.44
Local Service Groups 25% Subsidy of Applicable Rental Fee	25% subsidy
<b>THE KEELER CENTRE ARENA ICE FEES</b>	
Local Minor - Prime Time	\$106.19/hr
Outside Minor - Prime Time	\$123.89/hr
Prime Time (Mon. to Fri. after 4pm, Saturdays, Sundays)	\$141.59/hr
Non-Prime Time (Mon. to Fri. before 4pm)	\$ 79.65/hr
Tournaments 12 hours or Less – Set Price	\$1,150.44
Public Skating Sponsorship	\$106.19/hr
Stick & Puck	\$4.42
Public Skate, Senior Skate, Parents & Tots	\$1.77
<b>THE KEELER CENTRE CANTEEN FEES</b>	
Canteen Rental (4hrs or less)	\$ 88.50
Canteen Rental (12hrs or less)	\$176.99
<b>TOWNSHIP OF CRAMAHE ADVERTISING FEES</b>	
<b>THE KEELER CENTRE</b>	
1 Year Term	\$154.87/yr
3 year term	\$420.35/term
Riser/per step	\$4.42/step



**SCHEDULE "B"**  
**To By-law 2023-53**  
**PARKS, RECREATION AND FACILITIES**

TOWNSHIP OF CRAMAHE ADVERTISING FEES	
BALL FIELDS	
Outfield Fencing Advertising – 1 year term	\$154.87/yr
Outfield Fencing Advertising – 3 year term	\$420.35/term
BALL DIAMOND FIELD RENTAL FEES	
League Games	\$22.12/game
Lights	\$8.85/game
Infield Lining	\$13.27/game
Tournament Rate per Diamond per Day	\$110.62/diamond
BALL HOCKEY COURT	
Ball Hockey Court Rental	\$25.00 / hour
VICTORIA SQUARE	
Special Event	\$88.50

**\*\*\*The above Schedule "B" fees are subject to applicable taxes.**

**SCHEDULE "C"**  
**To By-law 2023-53**  
**PLANNING DEPARTMENT**

<b>CONSENT</b>	
Application Fee	\$1100.00
<b>ZONING BY-LAW AMENDMENT</b>	
Application Fee Standard (Residential)	\$1500.00
Application Fee Standard (Commercial or Industrial)	\$1700.00
Condition of Consent	\$1400.00
Removal of Holding	\$500.00
<b>MINOR VARIANCE</b>	
Application Fee	\$800.00
<b>SITE PLAN APPLICATION</b>	
Agreement Application Fee	\$2000.00 + costs
Amendment Application Fee	\$1000.00 + costs
<b>PLAN OF SUBDIVISION (+ Costs)</b>	
Application Fee	\$3750.00
Draft Extension/Revision	\$2000.00
Clearance of Draft Conditions/Final Approval	\$2000.00
Amendment of Conditions	\$2000.00
<b>OFFICIAL PLAN AMENDMENT</b>	
Application Fee	\$3300.00 + costs
<b>PARK LEVY</b>	
Fee when a new buildable lot is created	\$1100.00
<b>MISCELLANEOUS</b>	
Pre-Consultation	\$100.00
Compliance/Clearance Letter	\$80.00
Transmission/Communication Tower	\$500.00
Copy of Official Plan (Printed)	\$100.00
Copy of Zoning By-law (Printed)	\$100.00

**NOTE:** If any costs are incurred by the Planning Agency for retaining external professionals (ie. Solicitors, hydro geologists, engineers) to assist in the commenting or processing of an application, the associated costs will be directed back to the applicant for full recovery.



**SCHEDULE “D”**  
**To By-law 2023-53**  
**BUILDING DEPARTMENT**

Permit Type	2021	2022	2023	2024	2025
<b>Residential</b>					
		<b>5% increase</b>	<b>2 % increase</b>	<b>2 % increase</b>	<b>2 % increase</b>
<b>Group C - Residential (New)</b>	\$1331/1200 sq.ft plus \$1.10/sq.ft > 1200sq.ft	\$1398/1200 sq.ft plus \$1.15/sq.ft > 1200sq.ft	\$1425/1200 sq.ft plus \$1.17/sq.ft > 1200 sq.ft	\$1454/1200 sq.ft plus \$1.19/sq.ft > 1200 sq.ft	\$1483/1200 sq.ft plus \$1.21/sq.ft > 1200 sq.ft
<b>Group C - Multi Residential (New)</b>	\$1331/1200 sq.ft plus \$1.10/sq.ft > 1200sq.ft	\$1398/1200 sq.ft plus \$1.15/sq.ft > 1200sq.ft	\$1425/1200 sq.ft plus \$1.17/sq.ft > 1200 sq.ft	\$1454/1200 sq.ft plus \$1.19/sq.ft > 1200 sq.ft	\$1483/1200 sq.ft plus \$1.21/sq.ft > 1200 sq.ft
<b>Group C - Residential Major Alterations &amp; Additions</b>	\$1331/1200 sq.ft plus \$1.10/sq.ft > 1200sq.ft	\$1398/1200 sq.ft plus \$1.15/sq.ft > 1200sq.ft	\$1425/1200 sq.ft plus \$1.17/sq.ft > 1200 sq.ft	\$1454/1200 sq.ft plus \$1.19/sq.ft > 1200 sq.ft	\$1483/1200 sq.ft plus \$1.21/sq.ft > 1200 sq.ft
		<b>50% increase</b>	<b>5% increase</b>	<b>5% increase</b>	<b>5% increase</b>
<b>Group C - Residential Minor Alterations &amp; Additions &lt; 300 sq.ft</b>	\$200	\$300	\$315	\$330	\$345
		<b>50% and 35% resp.</b>	<b>5% increase</b>	<b>5% increase</b>	<b>5% increase</b>
<b>Group C - Accessory Building/Garage/Sheed</b>	\$200/300 sq.ft plus \$0.55/sq.ft > 300sq.ft	\$300/300 sq.ft plus \$0.75/sq.ft > 300sq.ft	\$315/300 sq.ft plus \$0.80/sq.ft > 300 sq.ft	\$330/300 sq.ft plus \$0.85/sq.ft > 300 sq.ft	\$345/300 sq.ft plus \$0.90/sq.ft > 300 sq.ft
<b>Decks / Porch / Carport</b>	\$200/300 sq.ft plus \$0.55/sq.ft > 300sq.ft	\$300/300 sq.ft plus \$0.75/sq.ft > 300sq.ft	\$315/300 sq.ft plus \$0.80/sq.ft > 300 sq.ft	\$330/300 sq.ft plus \$0.85/sq.ft > 300 sq.ft	\$345/300 sq.ft plus \$0.90/sq.ft > 300 sq.ft
<b>Group C - Occupancy</b>	N/A	\$200	\$200	\$200	\$200
<b>Group C - Demolition</b>	\$200	\$250	\$250	\$250	\$250
<b>Industrial, Institutional, Commercial</b>					
		<b>10% Increase</b>	<b>5% Increase</b>	<b>5% Increase</b>	<b>5% Increase</b>
<b>Group A, B, D, E &amp; F (New)</b>	\$2000/2500 sq.ft plus \$0.55/sq.ft > 2500 sq.ft	\$2200/2500 sq.ft plus \$0.60/sq.ft > 2500 sq.ft	\$2310/2500 sq.ft plus \$0.65/sq.ft > 2500 sq.ft	\$2425/2500 sq.ft plus \$0.70/sq.ft > 2500 sq.ft	\$2546/2500 sq.ft plus \$0.75/sq.ft > 2500 sq.ft
<b>Group A, B, D, E &amp; F (Major Alterations and Additions)</b>	\$2000/2500 sq.ft plus \$0.55/sq.ft > 2500 sq.ft	\$2200/2500 sq.ft plus \$0.60/sq.ft > 2500 sq.ft	\$2310/2500 sq.ft plus \$0.65/sq.ft > 2500 sq.ft	\$2425/2500 sq.ft plus \$0.70/sq.ft > 2500 sq.ft	\$2546/2500 sq.ft plus \$0.75/sq.ft > 2500 sq.ft
<b>Group A, B, D, E &amp; F (Minor Alterations)</b>	\$500 < 500 sq.ft	\$550 < 500 sq.ft	\$575 < 500 sq.ft	\$605 < 500 sq.ft	\$635 < 500 sq.ft



<b>Group A, B, D, E &amp; F (Minor Alterations)</b>		\$1000 / 500-1000sq.ft	\$1100 / 500-1000sq.ft	\$1155/ 500-1000sq.ft	\$1215 / 500-1000sq.ft	\$1275 / 500-1000sq.ft
<b>Group A, B, D, E &amp; F (Occupancy)</b>		N/A	\$300	\$300	\$300	\$300
<b>Group A, B, D, E &amp; F (Demolition)</b>		N/A	\$400	\$400	\$400	\$400
<b>Agricultural</b>						
		<b>5% increase</b>	<b>2 % increase</b>	<b>2 % increase</b>	<b>2 % increase</b>	<b>2 % increase</b>
<b>Agricultural</b>	\$500/500 sq.ft plus \$0.15/sq.ft > 500 sq.ft	\$525/500 sq.ft plus \$0.15/sq.ft > 500 sq.ft	\$535/500 sq.ft plus \$0.15/sq.ft > 500 sq.ft	\$545/500 sq.ft plus \$0.15/sq.ft > 500 sq.ft	\$555/500 sq.ft plus \$0.15/sq.ft > 500 sq.ft	\$555/500 sq.ft plus \$0.15/sq.ft > 500 sq.ft
<b>Other</b>						
<b>Swimming Pool</b>	\$200	\$250	\$250	\$250	\$250	\$250
<b>Roof Top Solar</b>	\$200	<20 Kw \$250, > 20 Kw \$500	<20 Kw \$250, > 20 Kw \$500	<20 Kw \$250, > 20 Kw \$500	<20 Kw \$250, > 20 Kw \$500	<20 Kw \$250, > 20 Kw \$500
<b>Tent Permit</b>	\$200	\$250	\$250	\$250	\$250	\$250
<b>Signs (Sec.5 By-law 2010-44)</b>	\$115	\$150	\$150	\$150	\$150	\$150
<b>Revision to Plan - existing permit</b>	N/A	\$150	\$150	\$150	\$150	\$150
<b>Building without obtaining an approved permit</b>	Discretionary		Permit Fee Shall be Doubled			
<b>Minimum Permit Fee - all permit types</b>	N/A	\$150	\$150	\$150	\$150	\$150
<b>Order to Comply Registration</b>	\$575.00					
<b>Order to Comply Discharge with Certificate</b>	\$575.00					



**SCHEDULE "E"**  
**To By-law 2023-53**  
**OPERATIONS DEPARTMENT**

SITE ALTERATION AND FILL PERMIT	
Minor Fill Operation (<100m <sup>3</sup> )	No Fee
Small Fill Operation (>100m <sup>3</sup> -500m <sup>3</sup> )	\$500.00
Large Fill Operation (>500m <sup>3</sup> )	\$500.00 +\$1.00/tonne of fill
OTHER FEES	
Driveway Entrance Permit (\$1000 refund upon completion)	\$1250.00
<b>911 Entrance Sign</b>	
Blue Residential	\$50.00
Yellow Emily Project	\$50.00
Water Confirmation Letter	\$50.00
Water Shut Off / Turn On	\$50.00
Owner Requested Meter Reading	\$50.00
<b>Open Cut Permit</b>	
Deposit (Refund upon completion to the satisfaction of the Corporation)	\$1000.00
Non-Refundable Administrative Fee	\$100.00

**SCHEDULE "F"**  
**To By-law 2023-53**  
**FIRE DEPARTMENT**

INSPECTIONS	
Boarding Lodging / Bed & Breakfast / Air B&B	\$125.00
Day Care / Foster Care / Group Homes / Home Day Care	\$75.00
File Record Search	\$75.00
Fire Safety Plan Review	\$150.00
Incident or Investigation Report	\$75.00
Inspection of Accommodation for Migratory Workers (Bunkhouse)	\$125.00
Liquor License Inspection	\$125.00
Mobile Food Service Unit (Refreshment Vehicle)	\$125.00
Occupancy Load Calculation (Assembly Occupancies only)	\$75.00
Part 9 Retrofit, Multi- unit inspection (Not Including Single Family Dwelling or Two Unit Residential)	\$75.00/hr \$175.00 minimum
Reproduction of Documents	\$75.00
Two Unit Residential	\$125.00
2 <sup>nd</sup> and subsequent property inspections	\$75.00
Single family dwelling when requested by seller/buyer	\$70.00
FEES FOR SERVICE	
Permit or cause an open fire to be set in a built up area	\$410.00
Permit or cause an open fire to be set in a rural area – without permit	\$410.00
Permit of cause material other than brush or wood to be burned in an open fire	\$410.00
Fees associated with Fire Department response per vehicle	\$410.00 / hour