



## 2026 Municipal Election Candidate Information Package

Welcome, and thank you for your interest in serving your community. Running for municipal office is an important and rewarding opportunity to make a meaningful difference at the local level. This Candidate Information Package has been prepared to guide you through the nomination process and provides key forms and important dates for the upcoming Municipal Election.

We encourage all prospective candidates to review this material as well as corresponding policies and by-laws referenced within.

***Please reach out to the Clerk's Office to book an appointment to file your nomination.***

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*All other forms and important Election information can be found at [cramahevotes.ca](http://cramahevotes.ca) or by asking for alternative formats from the Clerks Department. An accessible version of this document can be provided upon request.*

**Instructions**

It is the responsibility of the person being nominated to file a complete and accurate nomination paper. Please print or type information (except signatures).

Nomination paper of a person to be a candidate at an election to be held in the following municipality

Nominated for the Office of	Ward Name or Number (if any)
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Nominee's name as it is to appear on the ballot paper (subject to agreement of the municipal clerk)	
Last Name or Single Name	Given Name(s)

Nominee's full qualifying address		
Suite/Unit Number	Street Number	Street Name

Municipality	Province	Postal Code
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Mailing Address	<input type="checkbox"/> Same as qualifying address	
Suite/Unit Number	Street Number	Street Name

Municipality	Province	Postal Code
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Email Address	Telephone Number	Telephone Number 2
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**Declaration of Qualification**

I, \_\_\_\_\_, declare that I am presently legally qualified (or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate or House of Commons of Canada) to be elected and to hold the office for which I am nominated.

\_\_\_\_\_ Signature of Nominee \_\_\_\_\_ Date (yyyy/mm/dd)

Date Received (yyyy/mm/dd)	Time Received	Initial of Nominee or Agent (if filed in person)	Signature of Clerk or Designate
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**Certification by Clerk or Designate**

I, the undersigned clerk of this municipality, do hereby certify that I have examined the nomination paper of the aforesaid nominee filed with me and am satisfied that the nominee is qualified to be nominated and that the nomination complies with the Act.

Signature	Date Certified (yyyy/mm/dd)
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**Instructions**

- Candidates must obtain a minimum of 25 original signatures.
- An individual providing an endorsement signature must be a Canadian citizen, aged 18 or older and have a qualifying address in the municipality. An individual may sign an endorsement for more than one person seeking nomination.
- The qualifying address provided must include the postal code.

Personal information collected on this form is obtained under the authority of sections 33 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open.

**Name of person seeking nomination**

Last Name or Single Name \_\_\_\_\_ Given Name(s) \_\_\_\_\_

Endorsement signatures for the nomination of a person for an office in the municipality of \_\_\_\_\_ in the year \_\_\_\_\_

<b>Name of person providing endorsement – 1</b>			
Last Name or Single Name _____		Given Name(s) _____	
Qualifying Address			
Suite/Unit Number _____	Street Number _____	Street Name _____	
Municipality _____	Province _____	Postal Code _____	
I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.			
_____ Signature		_____ Date (yyyy/mm/dd)	

<b>Name of person providing endorsement – 2</b>			
Last Name or Single Name _____		Given Name(s) _____	
Qualifying Address			
Suite/Unit Number _____	Street Number _____	Street Name _____	
Municipality _____	Province _____	Postal Code _____	
I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.			
_____ Signature		_____ Date (yyyy/mm/dd)	

<b>Name of person providing endorsement – 6</b>			
Last Name or Single Name		Given Name(s)	
Qualifying Address			
Suite/Unit Number	Street Number	Street Name	
Municipality		Province	Postal Code
I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.			
_____		_____	
Signature		Date (yyyy/mm/dd)	

<b>Name of person providing endorsement – 7</b>			
Last Name or Single Name		Given Name(s)	
Qualifying Address			
Suite/Unit Number	Street Number	Street Name	
Municipality		Province	Postal Code
I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.			
_____		_____	
Signature		Date (yyyy/mm/dd)	

<b>Name of person providing endorsement – 8</b>			
Last Name or Single Name		Given Name(s)	
Qualifying Address			
Suite/Unit Number	Street Number	Street Name	
Municipality		Province	Postal Code
I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.			
_____		_____	
Signature		Date (yyyy/mm/dd)	

<b>Name of person providing endorsement – 12</b>			
Last Name or Single Name		Given Name(s)	
Qualifying Address			
Suite/Unit Number	Street Number	Street Name	
Municipality		Province	Postal Code
I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.			
_____		_____	
Signature		Date (yyyy/mm/dd)	

<b>Name of person providing endorsement – 13</b>			
Last Name or Single Name		Given Name(s)	
Qualifying Address			
Suite/Unit Number	Street Number	Street Name	
Municipality		Province	Postal Code
I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.			
_____		_____	
Signature		Date (yyyy/mm/dd)	

<b>Name of person providing endorsement – 14</b>			
Last Name or Single Name		Given Name(s)	
Qualifying Address			
Suite/Unit Number	Street Number	Street Name	
Municipality		Province	Postal Code
I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.			
_____		_____	
Signature		Date (yyyy/mm/dd)	

<b>Name of person providing endorsement – 18</b>			
Last Name or Single Name		Given Name(s)	
Qualifying Address			
Suite/Unit Number	Street Number	Street Name	
Municipality		Province	Postal Code
I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.			
_____		_____	
Signature		Date (yyyy/mm/dd)	

<b>Name of person providing endorsement – 19</b>			
Last Name or Single Name		Given Name(s)	
Qualifying Address			
Suite/Unit Number	Street Number	Street Name	
Municipality		Province	Postal Code
I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.			
_____		_____	
Signature		Date (yyyy/mm/dd)	

<b>Name of person providing endorsement – 20</b>			
Last Name or Single Name		Given Name(s)	
Qualifying Address			
Suite/Unit Number	Street Number	Street Name	
Municipality		Province	Postal Code
I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.			
_____		_____	
Signature		Date (yyyy/mm/dd)	

<b>Name of person providing endorsement – 24</b>			
Last Name or Single Name		Given Name(s)	
Qualifying Address			
Suite/Unit Number	Street Number	Street Name	
Municipality		Province	Postal Code
I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.			
_____		_____	
Signature		Date (yyyy/mm/dd)	

<b>Name of person providing endorsement – 25</b>			
Last Name or Single Name		Given Name(s)	
Qualifying Address			
Suite/Unit Number	Street Number	Street Name	
Municipality		Province	Postal Code
I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.			
_____		_____	
Signature		Date (yyyy/mm/dd)	

<b>Name of person providing endorsement – 26</b>			
Last Name or Single Name		Given Name(s)	
Qualifying Address			
Suite/Unit Number	Street Number	Street Name	
Municipality		Province	Postal Code
I endorse _____ as a candidate and declare that I am qualified to be an elector in this municipality.			
_____		_____	
Signature		Date (yyyy/mm/dd)	

**Name of person providing endorsement – 30**

Last Name or Single Name

Given Name(s)

Qualifying Address

Suite/Unit Number

Street Number

Street Name

Municipality

Province

Postal Code

I endorse \_\_\_\_\_ as a candidate and declare that I am qualified to be an elector in this municipality.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date (yyyy/mm/dd)



**CONSENT TO RELEASE PERSONAL INFORMATION**  
**Municipal Freedom of Information and Protection of Privacy Act**

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Personal information on the Nomination Paper is collected under the authority of the Municipal Elections Act and will be used to assist the City Clerk in the administration of the 2026 Municipal Elections.

Questions regarding this collection should be forwarded to the Clerk, 1 Toronto St. Colborne, ON, K0K 1S0

**Name of Candidate:** \_\_\_\_\_ for the office of:

- Mayor
- Deputy Mayor
- Councillor
- Trustee English Public
- Trustee English Separate
- Trustee French Public
- Trustee French Separate

I acknowledge that the Nomination Form (Form 1) filed by me contains personal information and I am aware that the Clerk will disclose all or part of it to the general public.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Signature of Clerk or Designate

Dated at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 2026



**DECLARATION OF QUALIFICATIONS  
2026 MUNICIPAL ELECTION - COUNCIL CANDIDATES**

I, \_\_\_\_\_

a nominated candidate for the Office of \_\_\_\_\_

**Do Solemnly Declare That:**

1. I am qualified pursuant to the *Municipal Elections Act, 1996* and the *Municipal Act, 2001* to be elected and to hold the office identified above.
2. Without limiting the generality of paragraph 1, on Voting Day, October 26, 2026, I will be a Canadian citizen, at least eighteen years of age, a resident of the Cramahe Township or the owner or tenant of land in the Municipality or the spouse of such owner or tenant.
3. I am not ineligible or disqualified under the *Municipal elections Act, 1996*, the *Municipal Act 2001*, the *Municipal Conflict of Interest Act* or any other Act to be elected to or hold the above-mentioned office.
4. Without limiting the generality of paragraph 3
  - I am not an employee of the Township of Cramahe, or if I am an employee of the Township, I am on an unpaid leave of absence as provided for by section 30 of the *Municipal Elections Act, 1996*.
  - I am not a judge of any court.
  - I am not a member of the Assembly as provided in the *Legislative Assembly Act* or of the Senate or House of Commons of Canada or, if I am such a person, I will provide proof of my resignation in a form satisfactory to the Clerk/Returning Officer of the Township of Cramahe prior to 2:00 p.m. on Nomination Day, August 21, 2026. I understand that the Clerk/Returning Officer of the Township of Cramahe will reject my nomination for the above-mentioned office if I fail to provide proof of resignation by this deadline.
5. I am not prohibited from voting at the municipal election under subsection 17(3) of the *Municipal Elections Act, 1996*.
6. I am not prohibited from voting at the municipal elections under section 90 of the *Municipal Elections Act, 1996, as amended*.
7. I am not a candidate who was convicted of a corrupt practice under the *Municipal Elections Act, 1996*, or of an offence under the *Criminal Code (Canada)*, in connection with an act or omission with respect to a municipal election.
8. I am not disqualified from being elected to or holding office by reason of any violations of the election campaign financial requirements or violations for not filing the financial statement pursuant to the *Municipal Elections Act, 1996*.

**AND** I make this solemn Declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of s. 12 of the *Municipal Elections Act, 1996*.



## Candidate Financial Information Sheet

This information sheet outlines key financial requirements and responsibilities for candidates in the 2026 Municipal Election in Cramahe Township. It is intended to support transparency, accountability, and compliance with the Municipal Elections Act, 1996 (as amended).

### Financial Requirements at a Glance

#### Campaign Bank Account (Mandatory)

- Each candidate must open a dedicated campaign bank account in Ontario.
- All campaign income and expenses must flow through this account.
- Personal funds used for the campaign must be deposited and recorded appropriately.

#### Contributions & Expenses

- Records must include contributor name, address, date, and amount.
- All campaign spending must be documented and supported by receipts.
- Candidates must comply with legislated spending limits for their office. (Preliminary limit notices will be given during your filing appointment with the Clerk's Office)

#### Financial Reporting

- All candidates must file **Form 4 (Financial Statement)** by the legislated deadline. **(March 30th, 2027)**
- Amendments or extensions may be required if errors or updates occur.
- Late or non-filing may result in penalties or disqualification.
- Third-party advertisers must register if required and maintain separate financial records. (third party advertiser package available upon request)

#### \*Important Notes\*

- The Clerk's Office remains strictly neutral and cannot provide legal or financial advice.
- Candidates are encouraged to consult independent legal or accounting professionals.
- Responsibility for compliance rests solely with the candidate.

The Corporation of the Township of Cramahe

1 Toronto St., P.O. Box 357 Colborne, ON K0K 1S0 • Tel 905 355.2821 x 223 • clerk@cramahe.ca

www.cramahevotes.ca



**Date:** \_\_\_\_\_

**To:** Whom this may concern,

**Re:** Confirmation of Municipal Election Candidate & Requirement to Open Campaign Bank Account

This letter is provided in support of individuals who have filed, or intend to file, as candidates in the upcoming 2026 Municipal Election for the Township of Cramahe.

Pursuant to Section 88.22(1) of the *Municipal Elections Act, 1996*, a candidate is required to ensure that no contributions are accepted, and no expenses are incurred, unless one or more campaign accounts have first been opened at a financial institution exclusively for the purposes of the election campaign.

Accordingly, candidates must establish a separate bank account dedicated solely to campaign-related financial activity. This account is to be used exclusively for all campaign transactions, including the deposit of contributions and the payment of expenses. Candidates are responsible for ensuring that all financial activity is conducted through this account in compliance with the legislation. The account should be opened in the name of the candidate (or campaign, where applicable) prior to incurring any expenses or accepting contributions.

This letter further confirms that \_\_\_\_\_ has filed a nomination with the Township of Cramahe Clerk's Office as a candidate for the Municipal Election to be held on October 26, 2026.

Should you require additional information regarding candidate obligations under the *Municipal Elections Act, 1996*, please contact the Municipal Clerk's Office.

Thank you for your cooperation in supporting the municipal election process.

Sincerely,

Returning Election Officer  
Township of Cramahe  
[clerk@cramahe.ca](mailto:clerk@cramahe.ca)

905-355-2821x 223

**The Corporation of the Township of Cramahe**

1 Toronto St., P.O. Box 357 Colborne, ON K0K 1S0 • Tel 905 355.2821 x 223 • [clerk@cramahe.ca](mailto:clerk@cramahe.ca)  
[www.cramahevotes.ca](http://www.cramahevotes.ca)

**Instructions**

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who use a broadcaster or publisher for an election campaign advertisement must complete Schedule 3. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be immediately paid to the clerk who is responsible for the conduct of the election.

For the campaign period from (day clerk received nomination) 

YYYY	MM	DD
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 to 

YYYY	MM	DD
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- Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)
- Supplementary filing reflecting finances from start of campaign to end of extended campaign period

**Box A: Name of Candidate and Office**

Candidate's name as shown on the ballot

Last Name or Single Name

Given Name(s)

Office for Which the Candidate Sought Election

Ward Name or Number (if any)

Municipality

Spending Limit

General

\$

Parties and Other Expressions of Appreciation

\$

Contribution Limit

Contributions from Candidate and Spouse

\$

I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

**Box B: Declaration**

I, \_\_\_\_\_, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd)

Time Filed

Initial of Candidate or Agent (if filed in person)

Signature of Clerk or Designate

2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____
<b>Total Expenses subject to spending limit for parties and other expressions of appreciation</b>		<b>= \$</b>	<b>C3</b>

**3. Expenses not subject to spending limits**

Accounting and audit	_____	+ \$	_____
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	_____	+ \$	_____
Office expenses incurred after voting day	_____	+ \$	_____
Phone and/or internet expenses incurred after voting day	_____	+ \$	_____
Salaries, benefits, honoraria, professional fees incurred after voting day	_____	+ \$	_____
Bank charges incurred after voting day	_____	+ \$	_____
Interest charged on loan after voting day	_____	+ \$	_____
Expenses related to recount	_____	+ \$	_____
Expenses related to controverted election	_____	+ \$	_____
Expenses related to compliance audit	_____	+ \$	_____
Expenses related to candidate's disability (provide full details)			
1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____
Other (provide full details)			
1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____
<b>Total Expenses not subject to spending limits</b>		<b>= \$</b>	<b>C4</b>

**Total Campaign Expenses (C2 + C3 + C4)** = \$ \_\_\_\_\_ **C5**

**Box D: Calculation of Surplus or Deficit**

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5)	_____	+ \$	<b>D1</b>
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	_____	- \$	
Surplus (or deficit) for the campaign		= \$	<b>D2</b>

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

**Part III – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse**

**Table 3: Monetary contributions from individuals other than candidate or spouse**

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
<b>Total</b>				

Additional information is listed on separate supplementary attachment, if completed manually.

**Table 4: Contributions in goods or services from individuals other than candidate or spouse**

**(Note: Must also be recorded as Expenses in Box C.)**

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
<b>Total</b>				

Additional information is listed on separate supplementary attachment, if completed manually.

**Total for Part III – Contributions exceeding \$100 per contributor**

**(Add totals from Table 3 and Table 4 and record the total in Part 1 – Summary of Contributions) \$ \_\_\_\_\_ 1B**

**Schedule 3 – Broadcasters and Publishers**

Complete if candidate used a broadcaster or publisher for an election campaign advertisement.

**Table 5: Contact information for broadcasters and publishers used during the election campaign**

Name	Type of Advertisement (e.g. print, television, radio etc)	Contact Information

Additional information is listed on separate supplementary attachment, if completed manually.

## Key Election Dates



- **May 1, 2026** - Nomination period opens until 2pm on August 21, for Candidates and Third Party Advertisers
- **May 14, 2026** - County training for Municipal Candidates & Third Party Advertisers
- **June 1, 2026** – Last day for voters to update their school supports with MPAC
- **August 21, 2026** – Nomination day (deadline to file) from 9:00am to 2:00pm. / Last day for a candidate to withdraw themselves.
- **August 24, 2026** – Clerk certifies candidates and declares any acclamations by 4:00pm.
- **August 26, 2026** - Additional candidate nominations may be filed between 9 a.m. and 2 p.m. if the number of nominations filed for an office is less than the number of persons to be elected to the office.
- **September 1, 2026** – Voters' list is available to candidates
- **October 1, 2026** – Last day for the Clerk's office to provide final certificates of applicable maximum amounts for each office.

### The Clerk shall provide:

- A certificate of the applicable maximum amount of expenses.
- A certificate of the applicable maximum amount of contributions to a candidate's own election campaign.
- A certificate of the applicable maximum amount for parties, etc. after Voting Day.
- **October 23, 2026** - Last day for Third Party Advertisers to file a notice of registration on the Friday before voting day during the Clerk's office hours or to withdraw their registration.
- **October 24th – 25th, 2026** – Advance voting
- **October 26, 2026** – Voting day 9:00am – 8:00pm.
- **November 15, 2026** – New term of office to begin
- **December 31, 2026** - Election campaign period ends
- **March 1, 2027** - Last day of the 30-day period before the initial filing date to provide candidates and registered third party advertisers with notice of filing requirements for initial financial statements and auditors reports.
- **March 25, 2027** - Last day before the initial filing date for candidates and registered third party advertisers to apply to the Superior Court of Justice to extend time for filing initial financial statements and auditors reports.
- **March 30, 2027 - By 2 p.m.**, Deadline for candidates and registered third-party advertisers to file their initial financial statements and auditor's reports for the election year. This is also the last day to notify the Clerk in writing if an application has been made to the Superior Court of Justice to request an extension for filing.

### Candidate Resources & Key Information Before You Begin:

- Commitment to Respectful Conduct Policy
- Procedural By-Law (BL-2025-24)
- Corporate use of resources
- Code of Conduct
- Evoting Procedures for Election
- Social Media Policy



Visit [Cramahevotes.ca/information-for-candidates](https://cramahevotes.ca/information-for-candidates)

(Alternative formats or printed copies are available by contacting the Clerk's Department.)

# Training for Municipal Candidates & Election Campaign Advertisers

Interested in running  
as a candidate in the  
municipal election?

Interested in  
registering to promote  
an election campaign?



Attend a free training session, offered by the Ministry of Municipal Affairs and Housing (MMAH), for an overview of the rules, responsibilities, and requirements of candidates and election advertisers.

Representatives from municipalities throughout Northumberland will be on-site to answer questions and share municipality-specific election information.

## FREE In-person & virtual event

1-hour presentation, followed by a 30-minute Q&A period



Thursday, May 14



6 p.m. to 8:30 p.m.



Council Chambers,  
555 Courthouse Road,  
Cobourg, ON

### Virtual (Zoom) Meeting Details

**Join online:**  
zoom.us/join

**Meeting ID:**  
819 5513 8257

**Join by phone  
(toll-free):**

1-855-703-8985

**Passcode:** 709556

We encourage anyone interested to attend. This is an opportunity to obtain the information needed to properly prepare for the 2026 municipal elections.

**For full event details, please visit [Northumberland.ca/CandidateTraining](https://Northumberland.ca/CandidateTraining)**

