



**Township of Cramahe  
Council Minutes  
November 5, 2019**

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Minutes of a regular meeting of Council held on Tuesday, November 5, 2019 at 7:00PM,  
in the Council Chambers

**ROLL CALL**

Present Were:

Mayor M. Martin  
Deputy Mayor S. Arthur  
Councillor D. Clark  
Councillor T. Gilligan  
Councillor E. Van Egmond

Also Present:

CAO/Treasurer/Deputy Clerk, A. McNichol  
Interim Clerk, B. Vosbourgh  
Operations Manager, J. Hoskin  
Fire Chief, T. Burgess  
Chief Building Official, G. Sproule  
Senior Planner, H. Sadler  
Compliance Coordinator, H. Grant

**CALL TO ORDER**

Mayor Martin called the meeting to order at 9:07 p.m.

**INTRODUCTION OF ADDENDUM ITEMS**

NONE

**CONFIRMATION OF AGENDA**

**Resolution #19-515**

**Moved by Councillor Van Egmond**

**Seconded by Councillor Clark**

**THAT** the agenda be approved as presented.

**"CARRIED"**

**DISCLOSURES OF PECUNIARY INTEREST**

NONE

**ADOPTION OF MINUTES**

**Resolution #19-516**

**Moved by Councillor Gilligan**

**Seconded by Councillor Van Egmond**

**THAT** Council approve the regular Council Meeting minutes of October 15, 2019 and the Public Meeting minutes of October 15, 2019.

**“CARRIED”**

**ADOPTION OF PROCEEDINGS OF THE COUNCIL IN COMMITTEE MEETING**

**Resolution #19-517**

**Moved by Councillor Clark**

**Seconded by Councillor Gilligan**

**THAT** the following items from the proceeding of the Council-in-Committee Meeting held on November 5, 2019 is received:

1. ADMIN 32-19 Christmas/New Year's Office Hours 2019
2. ADMIN 33-10 Municipal Clerk Vacancy Position – Hiring Committee
3. BLD 02-19 Plumbing Service Agreement Renewal with Northumberland County
4. PLAN 35-19 Application for Zoning Bylaw Amendment File No. D14-WIL-11-19
5. PLAN 36-19 Application for Zoning Bylaw Amendment File No. D14-CHA-12-19
6. PLAN 37-19 Application for Zoning Bylaw Amendment File No. D14-CHA-13-19
7. PLAN 38-19 Application for Zoning Bylaw Amendment File No. D14-RED-07-19
8. PLAN 39-19 Freedom Mobile Telecommunications Facility Proposal
9. PLAN 40-19 Request for Certificate of Validation Pursuant to Sect.57 (1)
10. TREA 29-19 Environment Student – ON.Reg. 397/11
11. TREA 30-19 Tax & Fees Write-off and Vesting Property to Township of Cramahe

**“CARRIED”**

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**OUTSIDE RESOLUTIONS - REQUEST FOR ENDORSEMENT**

**Resolution #19-518**

**Moved by Councillor Clark**

**Seconded by Councillor Van Egmond**

**THAT** Council of the Township of Cramahe hereby accepts the following Requests for Endorsement for information:

1. Municipality of East Ferris, to endorse their resolution 2019-280, to consider including a child care program during the ROMA, OGRA, AMO, FONOM and NeORA conferences.
2. The Municipality of Prescott, requests the support of a new Delegated Administrative Authority that is necessary prior to any legislative changes to the *Building Code Act*, with regard to building service delivery, as introduced in the Legislature.
3. The Municipality of West Elgin, requests supports of the proposed draft policies with regard to large ground-mounted solar facilities and that said policies include language to direct wind turbine facilities away from prime agricultural and specialty crops, except for on-farm diversified use.
4. Town of Ingersoll, requests support for the continuation of the programs of the UTRCA, both mandatory and non-mandatory, and that no programs of the UTRCA or of the other Conservation Authorities in Ontario be "wound-down" at this time and informs the County of Oxford of Ingersoll's support of these programs.
5. The Township of Schreiber, requesting support to call for the Government of Ontario to halt cuts, restore valuable jobs in Northern Ontario, by reinstating funding to Ontario Library Services North to a minimum 2017/2018 level and that the Ministry of Tourism Culture and Sport undertake comprehensive consultation before implementing any cuts.

**“CARRIED”**

**ITEMS FOR DIRECTION**

**Ed's House, Northumberland Hospice Care Centre, extend their thanks for continued support from Cramahe Township and request financial donation.**

**Resolution #19-519**

**Moved by Deputy Mayor Arthur**

**Seconded by Councillor Gilligan**

**THAT** Council of the Township of Cramahe hereby receives Ed's House, Northumberland Hospice and to include its information in the 2020 Budget for consideration.

**"CARRIED"**

**Physician Recruitment, West Northumberland, Request for Financial Support for the Community Physician Recruitment Committee.**

**Resolution #19-520**

**Moved by Councillor Gilligan**

**Seconded by Councillor Van Egmond**

**THAT** Council of the Township of Cramahe receive the 2020 Physician Recruitment, West Northumberland Request for Financial Support for the Community Physician Recruitment Committee.

**"CARRIED"**

**Lower Trent Conservation, Draft 2020 Business Plan, Budget, and General Levy.**

**Resolution #19-521**

**Moved by Deputy Mayor Arthur**

**Seconded by Councillor Van Egmond**

**THAT** Council receive the 2020 Lower Trent Conservation, Draft 2020 Business Plan, Budget and General Levy.

**"CARRIED"**

**ITEMS OF INFORMATION**

**Building Report, September 2019.**

**Resolution #19-522**

**Moved by Councillor Gilligan**

**Seconded by Deputy Mayor Arthur**

**THAT** the Building Report, September 2019 be received for information.

**"CARRIED"**

**Financial Indicator Review 2018**

**Resolution #19-523**

**Moved by Councillor Van Egmond**

**Seconded by Councillor Gilligan**

**THAT** the Ministry of Municipal Affairs and Housing Financial Indicator Review 2018 be received for information.

**"CARRIED"**

**County of Northumberland, Hispanic Heritage Month, October 2019.**

**Resolution #19-524**

**Moved by Deputy Mayor Arthur**

**Seconded by Van Egmond**

**THAT** the County of Northumberland's Resolution No. 2019-10-16-284, proclaiming the month of October 2019 as Hispanic Heritage Month in Northumberland County be received for information.

**"CARRIED"**

**County of Northumberland Appathon, Appetite for Change, Igniting digital solutions to food security challenges.**

**Resolution #19-525**

**Moved by Councillor Van Egmond**

**Seconded by Councillor Gilligan**

**THAT** the Northumberland County Appathon "Appetite for Change" igniting digital solutions to food security challenges to be held November 15-16, 2019 be received for information.

**"CARRIED"**

**AMO, 2020 Ontario Municipal Partnership Fund Allocations Announced, correspondence dated October 24, 2019.**

**Resolution #19-526**

**Moved by Councillor Clark**

**Seconded by Councillor Van Egmond**

**THAT** the AMO, 2020 Ontario Municipal Partnership Fund Allocations Announcement, correspondence dated October 24, 2019 be received for information.

**"CARRIED"**

**AMO, Announcement by the Minister of Municipal Affairs and Housing, correspondence dated October 25, 2019.**

**Resolution #19-527**

**Moved by Councillor Van Egmond**

**Seconded by Councillor Gilligan**

**THAT** the AMO, Announcement by the Minister of Municipal Affairs and Housing, correspondence dated October 25, 2019 be received for information.

**"CARRIED"**

**David Piccini, MPP, Investing in Canada Infrastructure Program (ICIP) Green Stream Application Intake Open, correspondence dated October 25, 2019.**

**Resolution #19-528**

**Moved by Councillor Gilligan**

**Seconded by Councillor Van Egmond**

**THAT** David Piccini, MPP, Investing in Canada Infrastructure Program (ICIP) Green Stream Application Intake Open, correspondence dated October 25, 2019 is received for information.

**"CARRIED"**

**David Piccini, MPP, Municipal Modernization Program, correspondence dated October 31, 2019.**

**Resolution #19-529**

**Moved by Councillor Clark**

**Seconded by Councillor Gilligan**

**THAT** David Piccini, MPP, Municipal Modernization Program, correspondence dated October 31, 2019 be received for information

**"CARRIED"**

**Township of Alnwick/Haldimand, Notice of Public Open House Zoning By-law Review and Update.**

**Resolution #19-530**

**Moved by Councillor Van Egmond**

**Seconded by Councillor Gilligan**

**THAT** the Township of Alnwick/Haldimand, Notice of Public Open House Zoning By-law Review and update notice be received for information.

**"CARRIED"**

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**Ministry of Natural Resources and Forestry, Environmental Registry Notice (019-732).**

**Resolution #19-531**

**Moved by Councillor Van Egmond**

**Seconded by Councillor Gilligan**

**THAT** the Ministry of Natural Resources and Forestry, Environmental Registry Notice (019-732) be received for information.

**"CARRIED"**

### **MINUTES OF BOARDS AND COMMITTEES**

**Approval of the Heritage Cramahe Meeting minutes, July 5th, 2019 and September 12th, 2019.**

**Resolution #19-532**

**Moved by Councillor Clark**

**Seconded by Councillor Van Egmond**

**THAT** the Heritage Cramahe Meeting minutes of July 5, 2019 and September 12, 2019 be received for information.

**"CARRIED"**

### **OTHER BUSINESS**

#### **BY-LAWS**

2019-70 Debenture Bylaw, OILC

2019-71 County of Northumberland, Plumbing Inspection Agreement

2019-72 Comprehensive Zoning Bylaw, D14-WIL-11-19

2019-73 Compressive Zoning Bylaw, D14-CHA-12-19

2019-74 Comprehensive Zoning Bylaw, D14-CHA-13-19

2019-75 Comprehensive Bylaw, D14-RED-07-19

2019-76 Appointment of Chief Administrative Officer, Arryn McNichol

**Resolution #19-533**

**Moved by Councillor Gilligan**

**Seconded by Councillor Van Egmond**

**THAT** the following By-laws be read a first, second and third time and finally passed this 5th day of November, 2019:

2019-70 Debenture Bylaw, OILC

2019-71 County of Northumberland, Plumbing Inspection Agreement

2019-72 Comprehensive Zoning Bylaw, D14-WIL-11-19

2019-73 Compressive Zoning Bylaw, D14-CHA-12-19

2019-74 Comprehensive Zoning Bylaw, D14-CHA-13-19

2019-75 Comprehensive Bylaw, D14-RED-07-19

2019-76 Appointment of Chief Administrative Officer, Arryn McNichol

**"CARRIED"**

**MOTION TO MOVE INTO 'CLOSED SESSION'**

Council will consider a motion to move into a Closed session prior to adjournment, pursuant to the Municipal Act, 2001, Section 239 2(b) to discuss personal matters about an identifiable individual, including municipal or local board employees, respecting committee appointments; Section 239 2(d) labour relations or employee negotiations regarding staffing; 239 2(f) advice that is subject to solicitor-client privilege.

**Resolution #19-534**

**Moved by Councillor Gilligan**

**Seconded by Councillor Van Egmond**

**THAT** Council move into a Closed session at 9:34 p.m. pursuant to the Municipal Act, 2001, Section 239 2(b) to discuss personal matters about an identifiable individual including municipal or local board employees, with respect to compensation.

**"CARRIED"**

**Resolution #19-535**

**Moved by Councillor Van Egmond**

**Seconded by Councillor Gilligan**

**THAT** Council returned to open session at 10:45 p.m.

**"CARRIED"**

**Resolution #19-536**

**Moved by Councillor Gilligan**

**Seconded by Councillor Van Egmond**

**THAT** Council authorize Arryn McNichol, CAO/Treasurer/Deputy Clerk to prepare the necessary paperwork with regard to a personal matter about an identifiable individual, as per the Directive approved by Council in the "In-Camera" session of November 5, 2019.

**"CARRIED"**

**Resolution #19-537**

**Moved by Deputy Mayor Arthur**

**Seconded by Councillor Clark**

**THAT** Council hereby approve a change to the Organizational Chart, effective immediately and to be incorporated into the Organization Chart.

**"CARRIED"**



**CONFIRMATORY BY-LAW**

**2019-77 Confirmatory Bylaw**

**Resolution #19-538**

**Moved by Deputy Mayor Arthur**

**Seconded by Councillor Clark**

**THAT** By-law 2019-77 read a first, second and third time and finally passed this 5th day of November, 2019.

**"CARRIED"**

**MOTION TO ADJOURN**

**Resolution #19-538**

**Moved by Councillor Van Egmond**

**Seconded by Councillor Clark**

**THAT** the meeting adjourn at 11:00 p.m.

**"CARRIED"**

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**MAYOR, Mandy Martin**

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**INTERIM CLERK, Beth Vosbough**