



**Township of Cramahe Council
Minutes
January 7, 2020**

Minutes of a regular meeting of Council held on Tuesday, January 7, 2020 at 07:00 PM, in the Council Chambers

ROLL CALL

Mayor M. Martin
Deputy Mayor Arthur
Councillor Clark
Councillor Gilligan
Councillor Van Egmond

ALSO PRESENT

CAO/Treasurer/Deputy Clerk, A. McNichol
Interim Clerk, B. Vosbough
Manager of Operations, J. Hoskin
Fire Chief, T. Burgess
Manager of Planning & Development, H. Sadler
Compliance Coordinator, H. Grant

CALL TO ORDER

Mayor Martin called the meeting to order at 7:42 p.m.

INTRODUCTION OF ADDENDUM ITEMS

NONE

CONFIRMATION OF AGENDA

Resolution #20-007

Moved by Councillor Van Egmond

Seconded by Deputy Mayor Arthur

THAT the agenda be approved as presented.

“CARRIED”

ADOPTION OF MINUTES

Resolution #20-008

THAT the regular Council Meeting minutes of December 17, 2019 be approved.

“CARRIED”

ADOPTION OF PROCEEDINGS OF THE COUNCIL-IN-COMMITTEE MEETING

Resolution #20-009

THAT the following items from the proceedings of the Council-in-Committee Meeting of January 7th, 2020 are received:

- 1) TREA-01-20 Borrowing By-law 2020-01
- 2) TREA-02-20 Interim Tax Billing By-law 2020-02
- 3) TREA-03-20 2019 Non-Union Cost of Living Adjustment
- 4) PLAN 02-20 File # D09-AGG-01-19
- 5) PLAN 01-20 File # D14-DAR-14-19

“CARRIED”

OUTSIDE RESOLUTIONS – REQUEST FOR ENDORSEMENT

NONE

ITEMS FOR DIRECTION

NONE

ITEMS OF INFORMATION

Resolution #20-010

Moved by Councillor Van Egmond

Seconded by Councillor Gilligan

THAT Councillor receive the following correspondence for information:

- a) Notice of Change of Location – January 28, 2020 – 6:30 p.m.
From: Council Chambers (Colborne Municipal Building), 1 Toronto Street
Colborne
To: **Keeler Centre, 80 Division Street, Colborne**
Re: Proposed Official Plan Amendment and Zoning By-law Amendment
Cannabis Production and Processing Facilities
- b) Principles Integrity
Re: Complaint about Closed Meeting held May 30, 2019
Correspondence dated: December 17, 2019
- c) Ministry of Finance
Re: 2020 Ontario Municipal Partnership Fund (OMPF)
2018 Financial Information Return (FIR) received
Correspondence dated: December 2, 2019
- d) Regional Development Program (RDP)
Re: Eastern Ontario Development Fund
Correspondence date received: December 19, 2019
- e) Township of Huron-Kinloss
Re: Copy of Motion No: 915 supporting the resolution brought forth by Township of Ramara’s request for the province to review the existing Conservation Authorities Act, 1990, R.S.O. 1990, c.C.27 and to provide for an exit clause

- Correspondence dated: December 17, 2019
- f) Twp of Perry – Resolution No. 2019-520
Re: Ban of Single-use Disposable Wipes
Correspondence dated: December 19, 2019
- g) Municipality of Thames Centre
Re: Support Mandatory & Non-Mandatory Programs – Upper Thames Rive & Kettle Creek Conservation Authorities
Correspondence date: December 18, 2019
- h) City of Woodstock
Re: Ban of Single-use Plastic Handled Shopping Bags
Correspondence dated: December 18, 2019
- i) David Piccini, MPP – Northumberland—Peterborough South
Re: Open market for retail cannabis stores beginning January 2020 & eliminating pre-qualification requirements for prospective retailers
Correspondence dated: December 19, 2019
- j) Ministry of Municipal Affairs & Housing
Re: More Homes, More Choice Act, 2019 (affordable home ownership) & changes to the Development Charges Act which come into effect on January 1, 2020
Correspondence dated: December 19, 2019
- k) Colborne Public School & KPRD School Board
Re: Thank you for support of the Festival of Trees program 2019
Correspondence dated December 16, 2019
- l) David Piccini, MPP, Northumberland-Peterborough South
Re: Letter – Natural Gas Expansion
Correspondence dated: December 19, 2019
- m) Steve Clark, Minister – MMAH
Re: Notification of changes to zone mapping
Correspondence dated: December 20, 2019
- n) Open Letter to Township of Cramahe
Submitted by: Stephan Cohr & Glen Parsneau
Dated received: December 20, 2019

“CARRIED”

MINUTES OF BOARDS & COMMITTEES

NONE

OTHER BUSINESS

BY-LAWS

- a) **By-law Number 2020-01** Borrowing By-law to authorize the short term borrowing of funds up to \$1,000,000.00 during the period Jan. 1, 2020 to Dec. 31, 2020 in order to finance the Township’s current operating expenditures on an interim basis if necessary;
- b) **By-law Number 2020-02** Interim Tax Billing By-law to authorize and interim property tax billing based on the 2019 levy prior to approval of the 2020 budget (in accordance with the Ontario Municipal Act) with two installments due in February and April for all property classes;

- c) **By-law Number 2020-03** Being a By-law to authorize the Mayor and Clerk to sign an agreement with the Association of Municipalities of Ontario re: Ontario's Main Street Revitalization Initiative to extend the date.

Resolution #20-011

Moved by Councillor Gilligan

Seconded by Councillor Van Egmond

THAT the following By-laws being:

- a) **By-law Number 2020-01** Borrowing By-law to authorize the short term borrowing of funds up to \$1,000,000.00 during the period Jan. 1, 2020 to Dec. 31, 2020 in order to finance the Township's current operating expenditures on an interim basis if necessary;
- b) **By-law Number 2020-02** Interim Tax Billing By-law to authorize and interim property tax billing based on the 2019 levy prior to approval of the 2020 budget (in accordance with the Ontario Municipal Act) with two installments due in February and April for all property classes;
- c) **By-law Number 2020-03** Being a By-law to authorize the Mayor and Clerk to sign an agreement with the Association of Municipalities of Ontario re: Ontario's Main Street Revitalization Initiative to extend the date;

Be read a first, second and third time and finally passed on the 7th day of **January, 2020.**

“CARRIED”

MOTION TO MOVE INTO “CLOSED SESSION

Resolution #20-012

Moved by Councillor Van Egmond

Seconded by Councillor Gilligan

THAT Council move into an “In-Camera” Closed Session pursuant to the *Municipal Act, 2001, Sections:*

- 239 2(b) to discuss personal matters about an identifiable employee(s) or local board employee(s);
239 2(d) labour relations or employee negotiations;
239 2(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

““CARRIED”

MOTION TO RETURN TO OPEN SESSION

Resolution #20-013

Moved by Councillor Van Egmond

Seconded by Councillor Gilligan

THAT Council return to the open session of the Council meeting at 9:25 p.m.

“CARRIED”

DIRECTION TO STAFF

Resolution #20-014

Moved by Councillor Van Egmond Second by Councillor Gilligan

THAT Council direct CAO/Treasurer/Deputy Clerk, Arryn McNichol, to prepare a newly created Job Description for the Clerk’s Position as discussed and approved at the salary agreed to; and

FURTHER THAT the CAO/Treasurer/Deputy Clerk, Arryn McNichol, proceed with a newly created Job Description for the Deputy Clerk Position.

“CARRIED”

CONFIRMATORY BY-LAW

By-law No. 2020-05 To confirm the proceedings of the January 7, 2020 Council Meeting.

Resolution #20-015

Moved by Councillor Van Egmond Seconded by Councillor Gilligan

THAT By-law Number 2020-05 to confirm the proceedings of the Corporation of the Township of Cramahe Council Meeting held **January 7th, 2020.**

“CARRIED”

MOTION TO ADJOURN

Resolution #20-016

Moved by Councillor Van Egmond Second by Councillor Gilligan

THAT the meeting adjourn at 9:30 p.m.

“CARRIED”

MAYOR, Mandy Martin

INTERIM CLERK, Beth Vosbourgh