1. CALL TO ORDER
2. INTRODUCTION OF ADDENDUM ITEMS
3. CONFIRMATION OF AGENDA
4. DISCLOSURES OF PECUNIARY INTEREST
5. ADOPTION OF MINUTES
   3 - 5 (a) Approval of the regular Council Meeting minutes of December 4, 2018
6. ADOPTION OF PROCEEDINGS OF THE COUNCIL IN COMMITTEE MEETING
7. OUTSIDE RESOLUTIONS - REQUEST FOR ENDORSEMENT
8. ITEMS FOR DIRECTION
9. ITEMS OF INFORMATION
   6 (a) Minister of Municipal Affairs and Housing, Municipal Reporting Burden
10. MINUTES OF BOARDS AND COMMITTEES
    7 - 10 (a) Heritage Cramahe Meeting minutes, October 26, 2018
11. OTHER BUSINESS
12. BY-LAWS
11 - 14  (a) By-law 2018-69 Appointment of Boards and Committees

15 - 16  (b) By-law 2018-70 Boundary Road Maintenance Agreement

17 - 19  (c) By-law 2018-71 Stop Up Close and Convey Unopened Road Allowances

20  (d) By-law 2018-72 Appoint Committee of Adjustment

13. CONFIRMATORY BY-LAW

21  (a) By-law 2018-73

14. MOTION TO ADJOURN

15. PRESS QUESTION PERIOD

16. PUBLIC/GALLERY QUESTION PERIOD
Minutes of a regular meeting of Council held on Tuesday, December 4, 2018 at 07:00 PM, in the Council Chambers

ROLL CALL

Mayor M. Martin
Deputy Mayor S. Arthur

Present Were:
Councillor D. Clark
Councillor T. Gilligan
Councillor E. Van Egmond

CAO/Deputy Clerk, C. Brooks
Director of Corporate Services/Clerk, J. Oram

Also Present:
Treasurer, A. McNichol
Operations Manager, J. Hoskin
Compliance Coordinator, H. Grant

CALL TO ORDER

Mayor Martin called the meeting to order at 8:24 p.m.

CONFIRMATION OF AGENDA

Resolution #18-459
Moved by Councillor Clark Seconded by Councillor Gilligan

THAT the agenda be approved as presented.

"CARRIED"

DISCLOSURES OF PECUNIARY INTEREST

None

ADOPTION OF MINUTES

Approval of the regular Council Meeting minutes of October 2, 2018, November 6, 2018, November 20, 2018

Resolution #18-460
Moved by Councillor Van Egmond Seconded by Deputy Mayor Arthur
THAT the regular Council Meeting minutes of October 2, 2018, November 6, 2018 and November 20, 2018 be approved.  
"CARRIED"

ADOPTION OF PROCEEDINGS OF THE COUNCIL IN COMMITTEE MEETING

Resolution #18-461  
Moved by Councillor Clark    Seconded by Councillor Van Egmond  
THAT the following items from the proceedings of the Committee of Council meeting held on December 4, 2018, be received  
"CARRIED"

ITEMS OF INFORMATION

Ontario Legalization Implementation Fund, Ministry of Finance  
Resolution #18-462  
Moved by Councillor Van Egmond    Seconded by Councillor Gilligan  
THAT the Ontario Legalization Implementation Fund, Ministry of Finance correspondence be received.  
"CARRIED"

BY-LAWS

By-law 2018-67 Council Remuneration  
Resolution #18-463  
Moved by Deputy Mayor Arthur    Seconded by Councillor Van Egmond  
THAT By-law 2018-67 be read a first, second and third time and finally passed this 4th day of December, 2018.  
"CARRIED"

CONFIRMATORY BY-LAW

By-law 2018-68  
Resolution #18-464  
Moved by Councillor Van Egmond    Seconded by Deputy Mayor Arthur  
THAT By-law 2018-68 be read a first, second and third time and finally passed this 4th day of December, 2018.  
"CARRIED"
MOTION TO ADJOURN

Resolution #18-465

Moved by Councillor Van Egmond    Seconded by Councillor Gilligan

THAT the meeting adjourn at 8:28 p.m.

"CARRIED"

__________________________________
MAYOR, Mandy Martin

__________________________________
CLERK, Julie Oram
RE: Municipal Reporting Burden

Dear Heads of Council,

As you have heard me say, reducing the provincial reporting burden affecting the municipal sector is a priority for the government. I addressed municipal concerns about the reporting burden at the Association of Municipalities of Ontario (AMO) conference in Ottawa this past summer. I have heard from municipalities that the province asks for too many reports, which impacts the ability of municipalities to focus on local priorities.

I have struck a team in my ministry to lead the reduction of the municipal reporting burden across government. In addition to reducing the number of reports, we must make sure any remaining information collected is necessary for the province’s work. We must confirm the information requested is not duplicative, and that the reporting requirements for small municipalities are appropriate.

To address these goals, my ministry will be convening a cross-government working group to bring together ministries with municipal reporting requirements. This group will be tasked with reducing reporting and undertaking the work to meet the aforementioned commitments.

In addition to our cross-government working group, in 2018, my team will be convening a stakeholder working group of various municipal associations with a shared common interest in municipal reporting requirements.

I invite you to share your thoughts on what changes can be made to municipal reporting directly to my office, as well.

Thank you for your support.

[Signature]
Steve Clark
Minister, Ministry of Municipal Affairs and Housing

c: Laurie LeBlanc, Deputy Minister, MMAH
Call to Order and Roll Call:
Absent: J. Gifford, D. Clark

Introduction of addendum reports and/or items:
None

Confirmation of Agenda for October 26th, 2018
Motion: T. O'Brien
Second: B.-Wood

Disclosure of Pecuniary interests:
None

Adoption of previous minutes: September 14th, 2018
Motion: J. Detenbeck
Second: D. Good

Business from Minutes:

(i) **Cramahe Cultural Heritage Properties:**
Next Phase:
The rural roads of Cramahe Township are next on the list of properties
to be researched for the “Register”.

Designations:
No new information

(ii) **HeritageCramahe.ca**
Statistics: provided by J. Detenbeck (next time).
We anticipate that the renewed link to the Township’s new website will bring
Heritage Cramahe more traffic.

Contacts via the website:

Re: Dr. Henry Oake Marten:
The latest contact is related to Doctor Henry Oake Marten who appears in a
Gazeteer of the late 19th century as a practicing physician in Colborne. D. Good
could find only that one reference to Dr. Marten. He does not appear
in the census and there is no land registry data which would indicate
that he was a land owner. R. Young will advise the Taylors who made
the enquiry.

Re: A.N. Morgan:
J. Detenbeck acquired a trunk full of letters to and from a man named
A.N. Morgan (trunk provided by Ray Cobbing of Morganston). David Good
researched the gentleman’s background and found that he was a lifelong
citizen of New Liskeard. There is no explanation how the trunk found its
way to Cramahe, though further research is being done on Dr. Marshall
who lived and had a medical surgery in 7 King Street West, Colborne, because
there may be a link to Morgan.
J. Detenbeck contacted the nearest heritage society to New Liskeard and here is their response:

"Hello Jim,
Just a quick note of greetings and a resounding note of THANK YOU for considering the Cobalt Historical Society as a repository for the A. N. Morgan documents.

I have begun to work my way through the bounty - it feels like Christmas, to tell you the truth.

The majority of the material will make it's way to the Little Claybelt Museum in New Liskeard since that was where Morgan lived and worked.

Thank you, once again

Maggie Wilson
Cobalt Historical Society"

Well done Jim!

Changes to the website:
There is still a bit of work to do to complete the "churches" page and the inclusion of all churches on the relevant location page.

Note the new icon called "Street Seens", which describes town planning in the late 19th and early 20th century.

Research: D. Good is investigating churches that appear on some documents - but there is little more information at this point.

East Colborne: J. Gifford is collaborating/consulting with those who have more information on this subject

LINKCramahe: The new Nuestra Historia poster - with extended showing dates, was provided for the November calendar (end date is December 9, 2018). New posters were posted around town including libraries.

Digital Archives:
A second meeting on this subject, is scheduled for November 2, 2018. In attendance: M. Norton, L. Broatch, Trish O'Brien, R. Young, B. Wood, Lorelyn Morgan. At the November 2nd meeting, a number of follow up items undertaken by the participants will be discussed

Heritage Room - Colborne Art Gallery:
The celebration of Hispanic Culture (month of October) is now on display in the Heritage Room. It is a very colourful and moving display of hispanic art, flags, crafts and above all the stories of hispanic immigrants to
Northumberland County. Heritage Cramahe asked the principals to extend the show to the end of the season (December 9, 2018) rather than change over to a Heritage Cramahe created display for the short period of 6 weeks. We are very pleased that the current display will continue. It represents one of the successful collaborative efforts Heritage Cramahe has been involved in since the reopening of the Heritage Room. Kudos to B. Wood as lead role. This is the 8th display since the re-opening of the Heritage Room.

When the Heritage Room opens for a new season (between February 18-24 2019) the display will be on Lakeport - known as Old Cat Hollow in the 18th and 19th centuries. There was a discussion about information already gathered for the “Paddle, Sail and Steam - a marine history of the Great Lakes” show last year. B. Wood has had several encounters/walkabouts with T. Pettibone who is an expert on Lakeport’s history. It was decided to deal with both the current view of Lakeport and its history – given the recent news about the location of a large cannabis operation. There may be important information on the digital archives and B. Wood will discuss with other members the handout of the work needed to mount the display.

Timeline II will be moved to June 2019. It is essentially ready for mounting.

(viii) Cramahe Moments:
HC members watched several 2 minute videos created by S. Scally on the history of the town of Trenton. Members will brainstorm some possible “moments” in Cramahe Township’s history. If produced, they would be distributed on HeritageCramahe.ca

7. Committee Administration:

T. O’Brien presented the current budget and there was a discussion about the 2019 budget/expenditures.

The first draft of Heritage Cramahe’s 2019 Plan and 2018 Accomplishments along with the 2019 budget will be presented and discussed at the next meeting (November 29, 2018)

8. New Business:
None

9. Motion to Adjourn: 3:54 p.m.

10. Next meeting: November 29, 2018

11. Chair R. Young

12. Secretary/Treasurer T. O’Brien
THE CORPORATION OF
THE TOWNSHIP OF CRAMAHE

BY-LAW NO. 2018-69

Being a By-law to appoint members to various Committees and Boards

WHEREAS the Council of the Corporation of the Township of Cramahe deems it expedient to appoint members to various Committees and Boards of the Municipality;

NOW THEREFORE the Council of the Corporation of the Township of Cramahe ENACTS the following Committees and Boards of Council, as per Schedule “A” to this By-law:

1. The Members of Committees and Boards shall be appointed for a term of Council, with the term ending December 1, 2018, except where provincial legislation stipulates otherwise.

2. There shall be no per diems or honorariums paid to Board/Committee Members except where provincial legislation stipulates otherwise.

3. The Mayor is ex-officio to all Committees of Council and in the absence of the appointed Council Member(s) shall have full voting privileges.

4. The Council may amend or alter these appointments by resolution or by-law.

5. That By-law 2018-26 is hereby repealed in its entirety.

6. This By-Law shall be deemed to have come into full force and effect on the date of passing.

Read a first, second and third time and finally passed this 18th day of December, 2018.

_____________________________
MAYOR, Mandy Martin

_____________________________
CLERK, Julie Oram
## SCHEDULE “A”

### BY-LAW 2018–69

### COMMITTEES AND BOARDS

<table>
<thead>
<tr>
<th>COMMITTEE</th>
<th>MEMBERS</th>
</tr>
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<tr>
<td>Red Cloud Cemetery Board:</td>
<td></td>
</tr>
<tr>
<td>7-9, 1</td>
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<td></td>
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<tr>
<td>East Colborne Cemetery Board:</td>
<td></td>
</tr>
<tr>
<td>3-5, 1</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Police Services Board:</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Provincial Appointees</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Library Board:</td>
<td></td>
</tr>
<tr>
<td>7-9, 1</td>
<td></td>
</tr>
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<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Cramahe Community Policing:
5-7, 2

Lower Trent Conservation:
1

Town of Cobourg Holdings Inc.:
1

Property Standards:
3

Colborne Water Committee:
2

Heritage Cramahe Committee:
5-7, 1

Land Division Committee:
3
Economic Development Advisory Committee: ____________________
5-7, 2

Chamber of Commerce ____________________
1
THE CORPORATION OF THE TOWNSHIP OF CRAMAHE

BY-LAW NO. 2018-xx

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND THE CLERK TO ENTER INTO A BOUNDARY ROAD MAINTENANCE AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF CRAMAHE AND THE TOWNSHIP OF ALNWICK/HALDIMAND

WHEREAS the Council of the Corporation of the Township of Cramahe deems it necessary to enter into a Boundary Road Maintenance Agreement with the Township of Alnwick/Haldimand;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF CRAMAHE ENACTS AS FOLLOWS:

1. The Mayor and Clerk are hereby authorized to sign the Agreement with the Township of Alnwick/Haldimand.

2. The Agreement shall be appended to this By-Law as Schedule ‘A’

3. This By-Law shall come into full force and effect on the date of final passage.

READ A FIRST, SECOND AND THIRD TIME AND PASSED, SIGNED AND SEALED ON THE 18TH DAY OF DECEMBER 2018.

_____________________________________
MAYOR, Mandy Martin

_____________________________________
CLERK, Julie Oram
<table>
<thead>
<tr>
<th>COLUMN 1</th>
<th>COLUMN 2</th>
<th>COLUMN 3</th>
<th>COLUMN 4</th>
<th>COLUMN 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>ROAD NAME</td>
<td>ROAD OWNER</td>
<td>WORK DONE BY</td>
<td>WORK DONE BY</td>
<td>ROAD LENGTH</td>
</tr>
<tr>
<td>Clarkson Road (In Cramahe)</td>
<td>Cramahe Township</td>
<td>Winter maintenance</td>
<td>Summer Maintenance</td>
<td>1.4 km</td>
</tr>
<tr>
<td>Dunbar Road (West of Clarkson)</td>
<td>Alnwick/Haldimand</td>
<td>Summer Maintenance</td>
<td>Winter Maintenance</td>
<td>2.8 km</td>
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<tr>
<td>Moore Road</td>
<td>Alnwick/Haldimand and Cramahe</td>
<td>Year Round Maintenance</td>
<td></td>
<td>0.7 km</td>
</tr>
<tr>
<td>Riley Road</td>
<td>Alnwick/Haldimand and Cramahe</td>
<td>Year Round Maintenance</td>
<td></td>
<td>0.2 km</td>
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<tr>
<td>Park Road</td>
<td>Alnwick/Haldimand and Cramahe</td>
<td>Year Round Maintenance</td>
<td></td>
<td>0.5 km</td>
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<tr>
<td>North End of Inglis Road to Old Mill Road</td>
<td>Alnwick/Haldimand and Cramahe</td>
<td>Summer Maintenance</td>
<td>Winter Maintenance</td>
<td>1.9 km</td>
</tr>
<tr>
<td>Old Mill Road</td>
<td>Alnwick/Haldimand</td>
<td>Summer Maintenance</td>
<td>Winter Maintenance</td>
<td>0.3 km</td>
</tr>
<tr>
<td>Neil McGregor Road</td>
<td>Alnwick/Haldimand and Cramahe</td>
<td>Winter Maintenance</td>
<td>Summer Maintenance</td>
<td>0.9 km</td>
</tr>
<tr>
<td>Townline Road</td>
<td>Alnwick/Haldimand and Cramahe</td>
<td>Year Round Maintenance</td>
<td></td>
<td>2.4 km</td>
</tr>
<tr>
<td>Old Wharf Road</td>
<td>Cramahe</td>
<td>Winter Maintenance</td>
<td>Summer Maintenance</td>
<td>0.4 km</td>
</tr>
<tr>
<td>Pipeline Road (east of Neil McGregor to Old Shelter Valley)</td>
<td>Cramahe</td>
<td>Winter Maintenance</td>
<td>Summer Maintenance</td>
<td>0.45 km</td>
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<tr>
<td>Turk Road (Neil McGregor to County Road 25 including merge lane)</td>
<td>Cramahe</td>
<td>Winter Maintenance</td>
<td>Summer Maintenance</td>
<td>1.3 km</td>
</tr>
<tr>
<td>Dudley/Orchard Road (West of Townline to Herron Road)</td>
<td>Alnwick/Haldimand</td>
<td>Summer Maintenance</td>
<td>Winter Maintenance</td>
<td>2.6 km</td>
</tr>
</tbody>
</table>
The Corporation Of The Township Of Cramahe

By-Law No. 2018-xx

Being A By-Law To Stop Up, Close and Convey Parts of Elgin Street, Queen Street and Kensington Avenue Unopened Road Allowances, in the Township of Cramahe

WHEREAS, Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that a Municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal or any other Act;

WHEREAS The Corporation of the Township of Cramahe is the owner of the lands and premises described in SCHEDULE “A” attached hereto;

AND WHEREAS it has been determined that the said real property is not required for the purposes of the Corporation;

AND WHEREAS, Section 28(2) of the Municipal Act, 2001, as amended, give full jurisdiction over all road allowances to a Municipality;

AND WHEREAS, the Council of the Corporation of the Township of Cramahe deems it expedient to stop up and close portions of the unopened road allowance and convey, being Part of Elgin Street designated as parts 1, 2 & 10, Plan 39R-13820; Part of Queen Street designated as Part 8, Plan 39R-13820; Part of Kensington Avenue designated as Parts 5 & 6, Plan 39R-13820

AND WHEREAS, notice of this by-law has been given;

NOW THEREFORE the Council of the Corporation of the Township of Cramahe enacts as follows:

1. That the portion of the road allowances being Part of Elgin Street designated as parts 1, 2 & 10, Plan 39R-13820; Part of Queen Street designated as Part 8, Plan 39R-13820; Part of Kensington Avenue designated as Parts 5 & 6, Plan 39R-13820 in the Township of Cramahe is hereby stopped up and closed.

2. THAT the soil and freehold of parts of the road allowance so stopped up and closed, described in SCHEDULE “A” attached hereto shall be conveyed to Storrack, the owner of the lands adjoining the road allowances for the amount set out therein.

3. THAT the Mayor and Clerk are authorized on behalf of the Township to execute the transfers;
4. THAT this by-law shall come into force and take effect upon final reading thereof and on the day that a certified copy of this by-law is registered in the Northumberland County Land Registry Office.

READ a FIRST, SECOND and THIRD time and finally passed this 4th day of December, 2018.

____________________________________
MAYOR, Mandy Martin

____________________________________
CLERK, Julie Oram
SCHEDULE ‘A’ TO BY-LAW NUMBER 2017-27

STORRACK $2.00

Part of Elgin Street designated as parts 1, 2 & 10, Plan 39R-13820; Part of Queen Street designated as Part 8, Plan 39R-13820; Part of Kensington Avenue designated as Parts 5 & 6, Plan 39R-13820 TOWNSHIP OF CRAMAHE, COUNTY OF NORTHUMBERLAND
BY-LAW NUMBER 2018-72

Being a By-law under the provisions of Section 44 of the Planning Act, R.S.O., 1990, to appoint the members of Council to the Committee of Adjustment for 2019

WHEREAS, Section 44 of the Planning Act, R.S.O., 1990, as amended, specifies that a Municipal Council may by By-law constitute and appoint a committee of adjustment for the municipality;

AND WHEREAS, Section 44, subsection (3) of the Planning Act, R.S.O., 1990, as amended, specifies that members of the committee who are members of municipal council shall be appointed annually:

AND WHEREAS, Council deems it appropriate to appoint the Council Members to the Committee of Adjustment;

NOW, THEREFORE, the Council of The Corporation of the Township of Cramahe ENACTS AS FOLLOWS:

1. THAT the Council of the Township of Cramahe appoints, Mandy Martin, Sandra Arthur, Donald Clark, Ed Van Egmond and Timothy Gilligan to the Committee of Adjustment for the 2019 calendar year.

2. THAT This By-Law will come into force and effect with the final reading and passing of the By-Law.

READ a first, second and third time and finally passed this 18th day of December, 2018 and given By-law No. 2018-72.

________________________________________
MAYOR, Mandy Martin

________________________________________
CLERK, Julie Oram
THE CORPORATION OF THE TOWNSHIP OF CRAMAHE

BY-LAW 2018-73

Being a By-law to Confirm the proceedings of the Corporation of the Township of Cramahe Council at its Meeting held Tuesday, December 18, 2018.

The Council of the Corporation of the Township of Cramahe hereby ENACTS as follows:

1) That the actions of the Council of the Corporation of the Township of Cramahe in respect of:
   
   a) each report, motion, resolution or other action passed, taken or adopted by Council at this meeting, is hereby adopted, ratified and confirmed as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.

2) That the Mayor and the proper officers of the Corporation of the Township of Cramahe are hereby authorized and directed to do all things necessary to give effect to the said action of the Council referred to in Section 1.

3) The Mayor, or in the absence of the Mayor, the Deputy-Mayor and the Clerk, or in the absence of the Clerk, the Deputy-Clerk.
   
   a) are authorized and directed to execute all documents necessary to the action taken by Council as described in Section 1; and

   b) are authorized and directed to affix the seal of the Corporation of the Township of Cramahe to all such documents referred to in Section 1.

4) This By-Law comes into force on the day upon which it is enacted.

Enacted and passed this 18th day of December, 2018.

________________________________________
MAYOR, Mandy Martin

________________________________________
CLERK, Julie Oram