

## **Cramahe Township Job Description**

**POSITION TITLE**                      **Parks and Recreation Summer Student**

**RESPONSIBLE TO**                      **MANAGER OF OPERATIONS**

### **MAJOR DUTIES AND RESPONSIBILITIES**

- Cutting grass
- Flower bed planting and maintenance
- Cleaning Township buildings
- Assisting in the set up for events and programs
- General shop maintenance/cleaning
- Maintenance and minor repair of equipment (oil change, grease, light bulbs, etc.)

### **WORKING CONDITIONS**

- Physical ability to climb and walk in rough conditions
- Physical ability to lift and work in construction settings
- Outdoor work in all weather conditions

### **SKILLS REQUIRED**

- Ability to understand and interpret Health and Safety policies, written and oral instructions, and machinery operating materials.
- Ability to complete assigned tasks with only occasional supervision
- Ability to work effectively with Foreman and co-workers
- Ability to operate pick-up truck, lawn mowers, string mowers and various other small mechanical equipment
- Ability to take direction, orally and in writing, and to record daily circle-checks and vehicle servicing
- Judgment required to ensure safe and effective work in a variety of conditions

### **FORMAL EDUCATION REQUIRED**

- Class G license
- Health and safety training is an asset

## **EXPERIENCE REQUIRED**

- Previous experience with lawn and garden maintenance is an asset