



## EMPLOYMENT OPPORTUNITY Temporary Canteen Attendant (2 positions)

The Municipality is seeking qualified persons to fill the position of Temporary Canteen Attendant within our Parks, Recreation & Facilities Department.

Reporting to the Manager of Parks, Recreation and Facilities and to the Lead Hand of Parks, Recreation and Facilities, the Temporary Canteen Attendant is responsible for the canteen operations by serving customers, food preparation, clean-up of canteen and equipment, inventory review, counting cash and balancing receipts.

The preferred candidate should have:

- Exceptional customer service skills in order to provide effective communication with the general public and staff.
- Ability to work effectively under limited supervision and requires you to exercise sound independent action and judgment with user groups and the public.
- Ability to perform all work activities of this position, including cash handling, use of canteen equipment and heavy lifting.
- Evening and weekend work will be required.
- A satisfactory criminal records check will be required.
- Proof of full vaccination against COVID-19 will be required.

For further information concerning this employment opportunity and a full detailed job description, please visit the Township's website at [www.cramahe.ca](http://www.cramahe.ca).

Interested candidates are invited to submit a covering letter and detailed resume clearly marked "**Canteen Attendant**" prior to 4:30 pm, **Friday, September 29<sup>th</sup>, 2023**, to the attention of:

Amelia Nelson  
HR & Payroll Administrator  
The Township of Cramahe  
1 Toronto Street, P.O. Box 357  
Colborne, Ontario K0K 1S0  
Or email: [anelson@cramahe.ca](mailto:anelson@cramahe.ca)

*The Township of Cramahe is committed to providing accommodations for persons with disabilities. Please let us know if you require accommodation. We thank all applicants for their interest, however, only those selected for an interview will be contacted. Candidates may be contacted for interview prior to the posting closing date. Personal information and any supporting material are obtained and used in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will only be used for candidate selection.*