



**EMPLOYMENT OPPORTUNITY**  
**Temporary Arena Attendant (3 positions)**

The Municipality is seeking qualified persons to fill the position of Temporary Arena Attendant within our Parks, Recreation & Facilities Department.

The positions report directly to the Manager of Parks, Recreation and Facilities and to the Lead Hand of Parks, Recreation and Facilities, and are responsible for Facility and Arena Operations, maintenance, cleaning, ensuring programs/events run as scheduled, and will be responsible for the security and safety of the facility and its patrons.

The preferred candidate should have:

- Excellent oral and written skills, congenial attitude and exceptional customer service skills in order to provide effective communication with the general public and staff.
- Ability to work effectively under limited supervision and ability to exercise sound independent action and judgment with user groups and the public.
- Ability to perform all work activities of this physically active position, including heavy lifting.
- Evening and weekend work will be required.
- A satisfactory criminal records check will be required.
- Proof of full vaccination against COVID-19 will be required.

For further information concerning this employment opportunity and a full detailed job description, please visit the Township's website at [www.cramahe.ca](http://www.cramahe.ca).

Interested candidates are invited to submit a covering letter and detailed resume clearly marked "**Temporary Arena Attendant**" prior to 4:30 pm, **Friday, September 22<sup>nd</sup>, 2023**, to the attention of:

Amelia Nelson  
HR & Payroll Administrator  
The Township of Cramahe  
1 Toronto Street  
P.O. Box 357  
Colborne, Ontario K0K 1S0  
Or email: [anelson@cramahe.ca](mailto:anelson@cramahe.ca)

*The Township of Cramahe is committed to providing accommodations for persons with disabilities. Please let us know if you require accommodation. We thank all applicants for their interest, however, only those selected for an interview will be contacted. Candidates may be contacted for interview prior to the posting closing date. Personal information and any supporting material are obtained and used in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will only be used for candidate selection.*