



**SUMMER EMPLOYMENT OPPORTUNITY**  
**Summer Student - Parks, Recreation & Facilities Department**

The Township of Cramahe is located in the heart of Northumberland County, just over an hour's drive east of Toronto on the north shore of Lake Ontario.

The Municipality is seeking applications to fill the position of Summer Student within our Parks, Recreation & Facilities Department.

The position reports to the Lead Hand of Parks, Recreation and Facilities, and is responsible for:

- Flower bed planting and maintenance
- Assisting in the set up for events and programs
- Maintenance and minor repair of equipment (oil change, grease, light bulbs, etc.)
- Ensure parks, open spaces, and outdoor amenities are safe, clean, and accessible
- Responsible for turf maintenance, trimming and cutting grass etc.
- Maintain sports fields, ball diamonds, soccer fields, parks etc.
- Other duties as assigned

Success in the position requires the ability to work, understand and interpret Health and Safety policies, written and oral instructions and machinery operating materials. Ability to complete assigned tasks with only occasional supervision, work in a Park and Recreation setting and in all weather conditions.

The preferred candidate must be aged 15 to 30 years, will possess a minimum class G2 driver's license and safety footwear. An acceptable driver's abstract and Criminal Records Check (over age 18) will be required if hired. Proof of full vaccination against COVID-19 will be required.

For further information concerning this employment opportunity and a full detailed job description, please visit the Township's website at [www.cramahe.ca](http://www.cramahe.ca).

Interested candidates are invited to submit a covering letter and detailed resume clearly marked "**Summer Student – Parks, Recreation & Facilities**" prior to 4:30 pm, **Monday, March 20<sup>th</sup>, 2023**, to the attention of:

Amelia Nelson  
HR & Payroll Administrator  
The Township of Cramahe  
1 Toronto Street  
P.O. Box 357  
Colborne, Ontario K0K 1S0  
Or email: [anelson@cramahe.ca](mailto:anelson@cramahe.ca)

*The Township of Cramahe is committed to providing accommodations for persons with disabilities. Please let us know if you require accommodation. We thank all applicants for their interest, however, only those selected for an interview will be contacted. Personal information and any supporting material are obtained and used in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will only be used for candidate selection.*