

# REQUEST FOR INFORMATION FORM

Pursuant to Section 239(1) of the Municipal Act 2001 regarding a Closed Meeting or Meetings.

**This is a compliant made to the Municipality's Investigator** for an investigation as to "whether the municipality or local board has complied with section 239 or a procedure by-law under subsection 238 (2) in respect of a meeting or part of a meeting that was closed to the public, and to report on the investigation. 2006, c.32, Sched. A, s. 104".

**Name of the Municipality:** \_\_\_\_\_

**Name of Local Board or Committee (if applicable):** \_\_\_\_\_

**Date(s) of Meeting(s) that are the subject of this request:** \_\_\_\_\_

**Reason for the request (Please give reason(s) for compliant):** \_\_\_\_\_

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Please use additional sheets if necessary.

Complainant's Contact Information (for use by closed Meeting Investigator only.  
Information with respect to the identity of the complainant will only be made public with the express permission of the complainant.)

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

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Telephone No.: \_\_\_\_\_

Email: \_\_\_\_\_