



**The Corporation of The Township of Cramahe**  
**RFQ # 2019-09**  
**Castleton Winter Maintenance**  
**Request for Quotation**

### **Project Background**

The Corporation of the Township of Cramahe has the requirement to maintain the sidewalks, stairs, ramps and parking lots in Castleton during winter weather events and seeks a qualified contractor to perform these tasks.

### **Scope of Work**

The Corporation of the Township of Cramahe is seeking written price quotes for the following work, which lists only the major details of each unit; therefore it is the Contractors responsibility to quote and deliver what would be reasonably expected by the Municipality.

1. The contractor shall supply all skilled labour, equipment and vehicles required to clear snow and ice accumulation on all Castleton sidewalks, stairs, ramps and parking lots as follows:
  - a. County (Cty) Rd. 25 sidewalk from Haynes Road to Cty Rd. 22/25 intersection (crossing from east to west side of road at the Piper Creek Bridge)
  - b. Cty Rd. 22 sidewalk from the Cty Rd. 22/25 intersection north to Pine Street, both sides of the road.
  - c. Cty Rd. 22 sidewalk from the Cty Rd. 22/25 intersection to Northumberland Hills Public School.
  - d. Spring St. sidewalk west of the Cty Rd. 22/25 intersection, 25 meters on both sides of the road.
  - e. Castleton Town Hall parking lot, stairs to hall and ramp to Library.
  - f. Castleton Fire Hall parking lot and fire route around the facility.
2. All snow shall be removed prior to 8:00a.m. following a weather event creating greater than 5cm of snow on any sidewalk, stairs, ramp or parking lots.
3. All ice accumulation shall be treated with rock salt prior to 8:00a.m. following a weather event that causes ice accumulation on the sidewalks, stairs, ramps or parking lots.

4. All snow shall be removed from the sidewalks, stairs, ramps and parking lots and placed within the Municipal right-of-way or lands, not on residential properties.
5. Rock salt will be available to the contractor at no charge from the Cramahe Public Works yard at 2967 County Road 25, Cramahe Township. The contractor will be responsible to load their own equipment and shall only be used for these proposed works.
6. On occasion and if deemed necessary by the Manager of Operations or Rural Roads Foreman the contractor will provide additional snow clearing or ice removal services as directed.
7. The contractor will take all reasonable means to protect residence, property and vehicles from damage caused by the actions of snow clearing and ice removal.
8. The contractor shall have a minimum of \$2,000,000 liability insurance and all workers shall be covered as per the Workplace Safety and Insurance Board.
9. The contractor will provide to the Municipality with a WSIB Clearance Certificate and Proof of Liability Insurance naming the Township of Cramahe as the Certificate Holder.
10. The contractor will provide costing as follows:
  - a. Cost to remove snow from all sidewalks, stairs, ramps and parking lots as defined above per weather event.
  - b. Cost to treat all sidewalks, stairs, ramps and parking lots as defined above with rock salt.
  - c. Hourly rate sheet for contractors labour and equipment.
11. Prior to commencement of work the Township of Cramahe will require a site meeting with the successful contractor to confirm the scope of the project.
12. The contract for RFQ 2019-09 will be for three (3) years with an option for an additional two (2) one (1) year terms for a possible total of five (5) years.
13. Lowest quote may not necessarily be accepted.

### *Closing*

All documentation shall be received no later than: **2:00 p.m. October 23, 2019** and clearly marked:

### **RFQ # 2019-09**

Attention: Jeff Hoskin, Manager of Operations  
The Corporation of the Township of Cramahe  
1 Toronto St., P.O. Box 357, Colborne, ON K0K 1S0

Any quotations received after they are due shall be returned unopened to the contractor. All quotations and questions shall be directed to:

P: 905-355-2821, ext. 121

E: [jhoskin@cramahetownship.ca](mailto:jhoskin@cramahetownship.ca)

**Itemized Bid**

Castleton Winter Maintenance

Snow Removal of all Sidewalks, Stairs, Ramp and Parking Lot      \$\_\_\_\_\_+HST

Ice Treatment of all Sidewalks, Stairs, Ramp and Parking Lots      \$\_\_\_\_\_+HST

Attach hourly rate sheet to this page.

DATED AT \_\_\_\_\_ THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2019

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Signature of Authorized Person

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Position in Firm